

**MINUTES OF THE LAS ANNUAL GENERAL MEETING HELD ON 4 MAY 2019 AT THE LIFELONG LEARNING INSTITUTE SINGAPORE, 9.00 AM – 1.00 PM**

**Members**

1	Aaron Tay	36	Joanne Koh	71	Raneetha Rajaratnam
2	Ang Seow Leng	37	Joseph Kennedy	72	Raven Sim
3	Bethany Wilkes	38	Judy Teo	73	Rindra M Ramli
4	Carmen Wang	39	Kam Mi-Kyeong	74	Robin Dresel
5	Cecilia James	40	Kan Sok Cheng	75	Ronald Milne
6	Chai Yee Xin	41	Kannadasan Venkatachalam	76	Sadie-Jane Nunis
7	Chan Thye Seng, Daniel	42	Khoo Ai Ling	77	Samantha Ang
8	Cher Sen Keuk	43	Kiang-Koh Lai Lin	78	Samantha Seah Siew Cheng
9	Chow Chai Khim	44	Koh Chee Boon	79	Sara Pek
10	Choy Fatt Cheong	45	Kamaludeen Mohamed Rafi	80	Seow Hwee Ling
11	Damien Wang	46	Kong Leng Foong	81	Sylvia Yap
12	De Alwis Gina	47	Krist Chan	82	Shirley Toh
13	Dong Danping	48	Lee Cheng Ean	83	Susanna Marie Sim Oi Haw
14	Edmund Lee Chee Beng	49	Lee-Wang Cheng Yeng	84	Seow Peck Ngiam
15	Edward Lim Jun Hao	50	Li Zhen Yan	85	Shirley Lim Keh lee
16	Fa'izah Ahmad	51	Lim Hwee Ming	86	Scott Davidson
17	Faridah Ibrahim	52	Lim Kok Eng	87	Tan Chui Peng
18	Fong Ying Yi	53	Lin Yung Mei	88	Tay Ai Cheng
19	Gandhimathy Durairaj	54	Low Jiabin	89	Tse Ming Wai
20	Gee Miaw Miin	55	Low Ke Khoon	90	Valerie Siew
21	Goh Yu Mei	56	Malarvele Ilangovan	91	Vincent Wong
22	Haliza Jailani	57	Manimekalai Thirumalai	92	Vivien Tan
23	Hasmidah bt Hosaimi	58	Mary Tan (Chan Soo Loi)	93	Wan Ho Wah
24	Heng Huey Bin	59	Nadia Arianna Bte Ramli	94	Wong Kae Perng
25	Ho Yen Wah	60	Ng Kok Koon	95	Yeo Pin Pin
26	Ian Yap	61	Ng Peck Suan	96	Yit Chin Chuan
27	Idris Rashid Khan Surattee	62	Noverinda Bella Ratmelia	97	Yow Wei Chui
28	Irine Tanudjaja	63	Nursyeha Yahaya	98	Yuan Ye
29	Jacqueline Lee	64	Nurul Huda Hassan	99	Zubaidah Mohsen
30	Jami So	65	Ong Hong Kiat		
31	Jaslin Koh	66	Phoebe Lim		
32	Jennifer Gan	67	Poh Pang Hui		
33	Jenny Wong	68	Pushpa Yeow		
34	Joan Wee Jee Foon	69	Quek Tze Guek		
35	Joanna Yu	70	Rajendra Munoo		

Investment Committee – Industry expert

1. Cheryl Loo

## 1 President's Address

1.1 Ms Samantha Ang started off by welcoming everyone to the Annual General Meeting. Ms Ang reflected that through her involvement with the Council, she has had opportunity to get to know more people across libraries, and she thanked everyone for this. Ms Ang said that when she first took over as president, she shared that the focus of her Council would be on the provision of more training for professionals, which has been the case, especially for the last year.

1.2 In the last year, Ms Ang shared that there were many firsts for the Association. The highlight would be was the organization of the Asia Pacific Library and Information Conference that was done together with the Australian Library and Information Association (ALIA) and Library and Information Association of New Zealand Aotearoa (LIANZA). The joint conference was very well done and LAS members enjoyed a special price as conference attendees.

1.3 Ms Ang shared that at last year's AGM, we shared about the mission and vision. However, after engaging with members on the matter, the focus has been sharpened to look at only having a vision statement for the association. Thus far, the vision statement is 'Spread knowledge. Inspire Learning'. In the coming year, Ms Ang said the new Council will continue to engage members to refine the vision statement.

1.4 As a parting shot, Ms Ang reminded all that we are essentially an association of volunteers working outside our regular jobs. She thanked her Council members for their various contributions as well as the Council of Chief Librarians for their strong support of LAS. She also said that she has full confidence that the incoming president will lead the association to new heights.

## 2 Minutes of Last AGM Held on 25 May 2018

2.1 Ms Ang took the meeting through the minutes.

2.2 Ms Pushpa asked if the renewal of the Professional Development Scheme was taking place. Ms Ang clarified that this will be opening up soon.

2.3 With no further comments or clarification, the minutes of last AGM held on 25 May 2018 was passed with amendments as suggested. It was proposed by Mr Idris Rashid Khan Surattee, and seconded by Malarvele Ilangovan.

## 3 Matters Arising from Previous AGM

	<u>Matters Arising</u>	<u>Action By</u>	<u>Action Taken &amp; Status</u>
4.2	To check with PDPC on whether names of members can be publicly released for public scrutiny.	Council	A poll was done with members to understand members' sentiments on whether their names could be publicly released for scrutiny. At the same time, checks were done with several other professional associations to understand how they handle similar situations. The finding from this check was that associations do not include listing of personal members' names. Resultant from these two checks, the Council will make available

			the physical copy of the membership listing for scrutiny during the AGM.
4.7	Annual report for 2017/2018 needed to be revised to include names of committee members and the chronology of the association	Council	Revisions have been done to the annual report for 2017/2018 and its eCopies sent out to members via email. A copy was also placed in the website for scrutiny. Subsequent annual report for 2018/2019 also included the committee members' names and the chronology of the association.

#### 4 Annual Report 2018

4.1 Ms Ang ran through the achievements of the Council's committees for 2018/2019. These included the following:

- There were six training and development programmes, including the first Speed Mentoring programme aimed at early career librarians; the first LAS Webinar with speakers from the US, Hong Kong and Singapore.
- The work done on building up the new LAS membership database
- There were also many learning journeys made for members.

#### 5 Treasurer's Report

##### 5.1 Audited Financial Statement

5.1.1 Ms So presented on the audited financial statements. She explained that the revenue is significantly lower than the last two years. This arose from a fair number of programmes being subsidized or made free for members to enjoy as part of their benefits. Unfortunately there were no donations received in the last year.

5.1.2 Ms So shared that the Joint Committee for the Business Libraries contributed the excess of their funds into LAS coffers. This fund was then used to organized a fair number of training opportunities which benefitted many members.

5.1.3 Just as revenue takings were on the low side, so were expenses. Therefore while there is a nett loss in LAS finance assets, the loss is not very significant, and there still remains an overall budget of \$700,000. Ms So also updated that LAS will not be paying any taxes this year, arising from the auditors' previous over-estimates on the tax payments.

5.2 The financial statements were proposed for approval by Mr Robin Dresel, NLB and seconded by Mr Ronald Milne, Yale-NUS Library.

##### 5.3 Investment Committee presentation

5.3.1 A new investment committee has been set up to advise the Council members on the investment portfolio for LAS. The members are Mr Scott Davidson, Ms Cheryl Loo and Ms Seow Hwee Ling.

5.3.2 Ms Loo presented the investment report. She shared that thus far, the LAS investments were reflected as a loss. This is due to 2018 being an unusual year with global bonds and equities underperforming. Recovery was only begun in early 2019.

5.3.3 The Investment committee is currently reviewing the fixed deposit rates offered by bank and will consider proposing to the Council to shift the funds to enjoy better Fixed Deposit rates in due time.

6 Auditor for LAS Financial Matters

6.1 The meeting sought for endorsement to re-appoint the current auditor, HLB Atrede LLP for the 2019 Fiscal Year.

6.2 Mr Ian Yap proposed the existing auditor to be re-appointed and this was seconded by Ms Pushpa Yeow.

7 CONSTITUTION CHANGES

7.1 Ms Ang presented the changes to be made to the LAS Constitution. Quorum for the changes to be made was met, as there were more than 50 professional members in attendance. She reminded all that the eligible members for voting were professional members, honorary life members and suitably qualified professional librarians from the institutional members. All eligible members were given a red voting slip. If they disagreed with the motion, they were to raise their slip up for dissenting counts.

7.2 Constitution Article VII: Point 11

7.2.1. A new clause will be added in as Article VII: Point 1. The exact wordings of the proposed clause were amended as suggested by Mr Choy Fatt Cheong and Mr Yit Chin Chuan. The revised clause is as follows

“The Council shall have the empowerment to make decisions in the choice of banks to deposit with as it deems fit up to the amount of money already lodged in existing LAS fixed deposit accounts.”

7.2.2 Ms Ang asked members to cast their votes if they disagreed with the proposed clause change. It is noted that ALL members present, excepting one, agreed with the above change. In view of this, the constitution change for Article VII, article 11 is approved.

7.2.3 Ms Seow Hwee Ling asked if the words “in existing” should be retained as that would restrict the Council from deciding on making new fixed deposit investments. Mr Yit explained that the existing Constitution already had restrictions placed on the Council not to make any form of unilateral decisions without coming back to the members. This new clause caters for some level of flexibility of the Council to decide on movements of funds already agreed and committed for investments.

7.2.3 Mr Yit pointed out that should the Council wishes to make any new investments, it still could raise an Extraordinary General Meeting to get members’ consensus for this. Further to this, Mr Yit also pointed even if it means that LAS could miss out on potential investment gains because it had to seek members’ approval, this was something the Association had to deal with since it was agreed that LAS would adopt a low risk investment approach.

7.2.4 With no further points raised for this clause, the approval for the clause change was noted.

7.3 Constitution Article VII: Point 12

7.3.1 Ms Ang pointed that this clause change is due to the insertion of Article VII, Point 11. She asked members to cast their votes if they disagreed with the proposed clause numbering change. It is noted that ALL members present agreed with the above change.

7.3.2 In view of this, the constitution change for Article VII, article 12 is approved.

#### 7.4 Constitution Article VIII: Point 4 & By-Laws for Council Article 13

7.4.1. The existing clause will have an additional statement added onto it. Mr Choy advised that the language used for the new statement be consistent with the rest of the document. Thus, the clauses were revised as such

Constitution Article VIII: Point 4

“The Assistant Hon Secretary shall keep all membership records and shall be responsible for their correctness. He or she shall conduct the correspondence pertaining to membership of the Association. He or she shall assist the Secretary in the preparations for the AGM and cover his or her duties in his or her absence. The Assistant Hon Secretary shall also serve as the Association’s appointed Data Protection Officer ensuring that all personal data of members are properly and securely kept and used in an appropriate manner as required by the Association, and in accordance with the Personal Data Protection Act (2012).”

By-Laws for Council, Article 13

“The Assistant Hon Secretary shall keep all membership records and shall be responsible for their correctness. He or she shall conduct the correspondence pertaining to membership of the Association. He or she shall assist the Secretary in the preparations for the AGM and cover his duties in his or her absence (on leave etc.) The Assistant Hon Secretary shall also serve as the Association’s Data Protection Officer, ensuring that the Association is aligned to all manner of matters pertaining to the safeguard of personal data as prescribed under the Personal Data Protection Act (2012).”

7.4.2 Ms Ang said that it was important for LAS to outline who is responsible for Data Protection and that we are mandated by law to appoint a Data Protection Officer. She asked members to cast their votes if they disagreed with the proposed changes in both the Constitution and By-Laws for the Council. It is noted that ALL members present agreed with the above changes for both the Constitution and the By-Laws for the Council.

[Note: the pronoun is amended to include “or she” – as discussed under point 7.6]

#### 7.5 Constitution Article XIV: Point 4.

7.5.1. Ms Ang shared that the Council originally proposed to remove this clause completely. After receiving a member’s concern regarding its removal, she checked and verified that the Registry of Societies has mandated that all registered societies need to prohibit any and all forms of gambling, the Constitution clause would therefore continue to be retained but its wording would be changed as such

“Gambling of any kind is forbidden on the Association's premises. The introduction of materials for gambling or drug taking is prohibited.”

7.5.2. Ms Ang asked members to cast their votes if they disagreed with the proposed clause numbering change. It is noted that ALL members present agreed with the above change.

## 7.6 Use of pronoun in the Constitution and By-Laws

7.6.1 Ms Bethany Wilkes asked if “He” was used as a pronoun consistently across the Constitution. Ms Siew clarified that this was the case. Ms Wilkes suggested that the Council considers changing the pronoun to be more gender neutral at the next AGM. Ms Siew counter-proposed that in view of the long process to register any changes in the Constitution, if any further changes were to be made, it was better to make the changes together with the current changes. Ms Ang opened the discussion to the floor for members to air their views. She suggested the use of the term “s/he”.

7.6.2 Several members counter-proposed the use of the pronoun “they” in place of the “s/he” convention. Ms Chai Yee Xin pointed out that the Oxford dictionary allowed for the use of “they” on the instance when genders were not available for definition. Ms Ang disagreed and said that the use of ‘they’ could be confusing as it was usually associated for a group of people rather than a singular individual. Ms Haliza Jailani suggested that the pronoun be change to “he or she”. Ms Ang agreed that this would be a better option.

7.6.3 Ms Ang asked if there were any further objections or suggestions to be raised. It was noted that as no further comments were made, Ms Ang therefore declared that Ms Haliza’s suggestion would be the change adopted. A minority of members disagreed to this. However as the majority were not disagreeable to what Ms Haliza proposed, her suggestion would be adopted for both the Constitution and the By-Laws.

7.6.4 In view of this decision, the following Constitution clauses will be amended

### Article XVI: Point 4

Any member shall be ineligible to nominate and vote or to stand for election if he or she fails to pay his or her subscription before the Annual General Meeting.

### Article XVI: Point 5

If any member shall fail to pay his or her subscription by the 31<sup>st</sup> May each year, he or she shall be deemed to have ceased to be a member.

### Article VIII: Point 3

The Hon Secretary shall keep all records, except financial, of the Council and shall be responsible for their correctness. He or she shall keep minutes of all general and Council meetings and conduct the correspondence of the Association, except those pertaining to the financial and membership matters.

### Article VIII: Point 4

The Assistant Hon Secretary shall keep all membership records and shall be responsible for their correctness. He or she shall conduct the correspondence pertaining to membership of the Association. He or she shall assist the Secretary in the preparations for the AGM and cover his or her duties in his or her absence. The Assistant Hon Secretary shall also serve as the Association’s appointed Data Protection Officer ensuring that all personal data of members are properly and securely kept and used in an appropriate manner as required by the Association, and in accordance with the Personal Data Protection Act (2012).

### Article VIII: Point 5

The Hon Treasurer shall keep all funds, collect and disburse all monies on behalf of the Association and shall keep an account of all monetary transactions and shall be responsible for their correctness. The Hon Treasurer shall not keep more than \$250.00 in the form of cash, and money in excess of this shall be deposited in a bank, to be named by the Council. He or she shall transfer sums of credit from the Secured Online Payment System to the stipulated bank account when it has reached the value whereby no further fees would be incurred by the Association for doing so. He or she shall send a notice of subscriptions due to members within one month of their falling due. He or she shall submit to the Annual General Meeting, a certified statement of the Association's accounts. Cheques, etc., for withdrawal from the bank in which the Association's funds are deposited shall be signed by the President or Hon Secretary in addition to the Hon Treasurer.

#### Article XI :

##### Auditors

A person not being a member of the Council will be appointed as the Hon Internal Auditor at the Annual General Meeting. The Hon Internal Auditor will hold office for a two-year term and may not be re-appointed for a consecutive term. The final account should be audited by a firm of accountants appointed at the Annual General Meeting. He or she will be required to audit each year's account not later than 31 March and present a report on them to the Annual General Meeting. He or she may be required by the President to audit the Association's accounts for any period within their tenure of office at any date and make a report to the Council.

#### **LAS By-laws for the Council**

##### Article 8

A member of the Council may at any time give notice in writing to the Council of his or her wish to resign and on the acceptance of his or her resignation by the Council, but not before, his or her office shall be vacant.

##### Article 9

A member of the Council shall not continue to hold office if

- a. he or she ceased to be a member of the Association
- b. he or she be absent from the meetings of the Council for 3 consecutive meetings.

##### Article 12

The Hon Secretary shall keep all records, except financial, of the Council and shall be responsible for their correctness. He or she shall keep minutes of all general and Council meetings and conduct the correspondence of the Association except those pertaining to financial and membership matters.

##### Article 14

The Hon Treasurer shall keep all funds, collect and disburse all monies on behalf of the Association and shall keep an account of all monetary transactions and shall be responsible for their correctness. The Hon Treasurer shall not keep more than \$250.00 in the form of cash, and money in access of this shall be deposited in a bank to be named by the Council. He or she shall send a notice of subscriptions due to members within one month of their falling due. He or she shall submit to the Annual General Meeting, certified statement of the Association's accounts. Cheques, etc for withdrawal from the bank in which the Association's funds are deposited shall be signed by the President or Hon Secretary in addition to the Hon Treasurer.

## **LAS By-laws for the Committee**

### **Article 4A**

The Chairman of a Committee shall be appointed by Council by a simple majority vote. He or she shall hold office for not more than two consecutive years. Notwithstanding this, Council is empowered to extend the period.

## **LAS By-laws for the Section**

### **Article 4K**

A member of the Committee may at any time give notice in writing to the Committee of his or her wish to resign and the acceptance of his or her resignation by the Committee, but not before, his or her office shall be vacant. I. A member of the Committee shall not continue to hold office if he or she ceases to be a member of LAS or if he or she is absent from the meetings of the Committee for three consecutive meetings.

### **Article 4L**

A member of the Committee shall not continue to hold office if he or she ceases to be a member of LAS or if he or she is absent from the meetings of the Committee for three consecutive meetings.

### **Article 5B**

The Hon Secretary shall keep records of the Committee and shall be responsible for their correctness. He or she shall keep minutes of all Committee meetings and circulate these to all Council and Committee members within two weeks after each meeting. He or she shall conduct the correspondence of the Section.

### **Article 7**

The retiring Hon Secretary shall transmit the files to his or her successor or to the Hon Secretary of the Association. Files no longer in active use shall be preserved, and may be transmitted to the Hon Secretary of the Association to keep archives.

- 7.7 There being no further amendments to the Constitution, Mr Yit proposed to have the amendments tabled to the Registry of society for record keeping. This was seconded by Ms Gee Miaw Miin.

## **8 Sharing by librarian**

- 8.1 Ms Pattarin Kusolpalin, former Senior Librarian from NUS libraries. Ms Pattarin shared about her experience attending an education-related conference in Japan where she had the opportunity to mingle with teacher-librarians and speakers in the field of education. She thanked LAS for sponsoring the trip and encouraged everyone to try for the overseas professional development sponsorship grant as it was easy to apply.

## **9 Presentation of Awards**

### **2018 LAS Overseas Professional Development Sponsorship**

- 9.1 The LAS Overseas Professional Development Sponsorship is offered to encourage professional growth and to increase the knowledge of our library community. These



professional development events include conferences and other learning opportunities held overseas. The Sponsorship consists of a subsidy of up to S\$2,000.

2018's recipient is Ms Jenny Wong Pei Hong, Senior Librarian (Learning Services) at the Singapore Institute of Technology. Ms Wong attended the Librarians' Information Literacy Annual Conference (LILAC), organised by CILIP's Information Literacy Group at the University of Nottingham, UK from 24 – 26 April 2019. Jenny intends to learn best practices and discover new ideas in information and digital literacy instruction. She will share her learning points at an LAS event and also contribute an article in the Singapore Libraries Bulletin.

### 2018 Library School Scholarship

- 9.2 Ms Carmen Wang joined National Library Board (NLB) in 2016 as an Associate Librarian and is with the Children and Teens department promoting the love and joy of reading to 7 to 17 year olds in schools and the public libraries in Singapore. She is now completing her MSc in Information Studies at the Wee Kim Wee School of Communication and Information in NTU. Being very customer centric, Ms Wang is able to actively engage children in schools through her storytelling and book buzz sessions. She was once invited by a school to be a special guest to their school library opening in view of her contributions to improve the school's reading culture.

Ms Wang is also an integral part of the project team that conceptualised NLB's loveable mascots, a quartet of monsters, to promote reading to children. These monsters also promote awareness of the different genres in children's literature and library etiquette to NLB's young patrons. Ms Wang has curated and designed the content and book recommendations for children in an attempt to encourage them to read more and to read widely. She also conceptualised the idea of the Monster Scavenger Hunt game for children for the National Reading Day. These initiatives have greatly motivated children to read and have also helped to promote the libraries as a fun place for the children.

The "Information Sessions for Schools" is an annual event that showcases the suite of NLB's services to schools. As the Project Manager for the 2017 event, Ms Wang brought in new sharing segments from the Reading Excellence Award winners and the Junior and Teen Reading Ambassadors which led to an increase in the number of participants. Teachers were highly appreciative of the event and her contributions.

Ms Wang is also actively involved in the training of the Junior Reading Ambassadors from primary schools. These children are trained in creating book displays, conducting book talks and putting up performances in their school and public libraries. These ambassadors also promote reading to their peers in schools. By mentoring these ambassadors, Ms Wang has helped them spark an interest in reading and have also helped them become confident public speakers.

Besides reaching out to patrons through the libraries, she also extended the department's reach through the online portal, discoverReads, the NLB blog targeted at parents, children and teachers. Ms Wang came up with novel ideas to make reading more attractive and relevant to the tech savvy youth. She has curated reading recommendations in the form of blog articles and created digital banners for the site, and sourced and put up pertinent videos. These have resulted in an increase in the visitorship to the blog and has also increased participation at the various events at public libraries.

Ms Wang has also been instrumental in many of the key projects and initiatives and has been able to engage the young children, teachers and other key stakeholders. In recognition of her accomplishments and in view of her potential for making further contributions to librarianship in the years ahead, LAS is delighted to award Ms Carmen Wang with the LAS Library School Scholarship.

#### 2018 LAS Outstanding Newcomer Award

- 9.4 Ms Dong Danping obtained her Master of Science in Information Studies from Nanyang Technological University in May 2015. She joined SMU Libraries in April 2016 as Librarian for Scholarly Communication. She was tasked with building the research data services, assisting with the SMU research information system, institutional repository, and citation metrics.

Ms Dong has been playing a lead role in the project to implement a new research data repository for SMU since her arrival. She collaborated with the SMU Office of Research and Tech Transfer team in the development of the research data management policy. She investigated other universities' research data management practices as well as journal policies for research data. She created new training workshops for research data management targeted at students. She was able to build her knowledge and experience and contribute to SMU's new strategic initiative in a new area whilst helping advance new roles for librarians in Singapore.

Ms Dong has been an active member of the Engagement Team of SMU which is a group of new professionals at SMU Libraries created with the aim of equipping them with library-wide experience, knowledge and vision in order to prepare them for future roles in the profession. As a member of the ET team, Ms Dong participated in activities such as being a member of the planning team for the New Professionals seminar held in collaboration with LAS in August 2018.

Ms Dong also came up with new workshop topics for library users, tried out gamification for information literacy by using new tools to make her workshops interactive, and experimented with a game to teach concepts in scholarly communication.

Before joining SMU, she worked at SUTD Library as Associate Librarian from August 2013 to March 2016. She led the implementation and use of LibGuides at SUTD and was involved in innovative projects such as smart RFID shelves and the Idea Room.

Ms Dong has been an active member of LAS and a member of the Training & Development Committee since October 2017. She also volunteered for the 2016 Smart Libraries for Tomorrow Conference Organizing Committee.

The Library Association of Singapore is pleased to honour Ms Dong Danping with the 2018 LAS Outstanding Newcomer Award.

#### 2018 LAS Passion Award

- 9.5 Ms Irine Tanudjaja joined NUS Libraries in 2014 as an Industrial & Systems Engineering librarian on the Engineering Resource Team, before also becoming a research impact librarian on the Bibliometrics Team in 2015. Ms Tanudjaja's passion is evident in the exceptionally innovative service she provided to researchers and research administrators.

Ms Tanudjaja's rich engineering industry work experience, deep analytical thinking skills, and agility in applying new tools transformed her from a brand-new librarian to a valued and highly proficient research impact measurement librarian. She was appointed lead of the

Bibliometrics Team in 2017 to train and guide a team of six librarians who advised faculty and staff on the use of metrics related to citations, for promotion and tenure, and research benchmarking. The effusive compliments and acknowledgments she received in student theses and researchers' articles attested to the outstanding support she offered.

Ms Tanudjaja challenges herself to acquire new knowledge and skills continuously. She took the initiative to gain a solid understanding of APIs, which she leveraged to harvest citation metrics and other important information from ORCID and CrossRef. She also found novel ways to apply the tools she learned to analyze the content of the University's institutional repository to identify trends through subject mapping and to conduct literature reviews through citation mapping.

In 2018, Ms Tanudjaja pioneered another groundbreaking initiative. She used open source tools to create a bibliometric mapping of NUS Business School's staff publications from which she prepared insightful, customized reports for the deans and department heads of the School of Business. She described the results of this initiative in a conference paper and presentation at IFLA World Library and Information Conference 2018. In the same year, the NUS Asia Research Institute invited her to deliver a highly acclaimed plenary skills-based session on research impact measurement at the 13<sup>th</sup> Singapore Graduate Forum on Southeast Asian Studies.

Ms Tanudjaja's growing expertise in research impact metrics is being widely recognized by NUS Libraries and other segments of the academic community. Ms Tanudjaja approaches all tasks with fervour and passion and this excellent attitude, coupled with superior technical skills, has enabled her to excel. In the last four years, she has achieved many firsts and has greatly enhanced NUS Libraries' image and that of the library profession within the university community and beyond. In recognition of these achievements, LAS is privileged to present Ms Irine Tanudjaja with the 2018 LAS Passion Award.

#### 2018 LAS Professional Service Award

- 13.6 Mrs Kiang-Koh Lai Lin has been an enthusiastic advocate of reading, sharing her passion for books with both young and old over her 40-year career with the public libraries. She has inspired and mentored many young librarians, who have since grown to hold key professional and management positions.

Her notable achievements are setting up and management of Community Children's Libraries at HDB void decks in the 1990s, for children to gain easy access to library books and programmes, at a time when there were not as many public libraries as today. In 2001, she launched the "Born to Read, Read to Bond" project, where reading pouches for babies were distributed to 30,000 parents of newborns in hospitals to encourage parents to start reading to their children at a young age. For the "National kidsREAD programme" launched in 2004, Mrs. Kiang led the team to reach out to over 20,000 disadvantaged children to instill a love for books in them. She also led the nationwide READ! Singapore campaign launched in 2005, to promote a culture of reading in Singapore in the 4 official languages. She displayed great professional leadership in making the READ! Singapore a success, reaching out to more than 600,000 readers. Not only was she able to rally support from schools and teachers, she was also able to motivate non-readers such as hairdressers, taxi drivers and service staff to form reading clubs, coming together to share ideas and enrich one another's lives.

Mrs Kiang is a Life Member of LAS. She served on the Publications Committee as Distribution Manager in the 1980s, and Chair of the Programmes and Social Committee from 2001 to

2003.

On the international front, Mrs Kiang served as a Committee Member of Libraries for Children and Young Adults Section, IFLA from 2000 to 2005. She edited the newsletter for the Section from 2003 to 2005 and received the "Best Newsletter of the Year Award 2005" during IFLA WLIC in Oslo. She received CONSAL's "Outstanding Librarian Award - Silver Medal" in 2009 during the 14th General Conference of the CONSAL in Hanoi, for her contributions to promoting, nurturing, and sustaining reading in Singapore.

She received the Public Administration Medal (Bronze) in 1990. She has been the President of the Society for Reading and Literacy in Singapore since 2018 and has served as council member and secretary since 2014. She has been working with the Oral History Centre to interview political and community leaders from 2014. She continues to contribute to the reading and literacy scene in Singapore, sharing her expertise and exercising her influence as a librarian.

LAS is delighted to honour Mrs Kiang-Koh Lai Lin with the 2018 LAS Professional Service Award.

#### 2018 LAS Lifetime Contribution Award

- 13.7 Ms Sylvia Yap Swee Beng had an illustrious 43-year library career as one of Asia's leading academic librarians and advocates of the library profession. She joined the University of Singapore Library in 1973 upon receiving her honours degree in Zoology. She was then sponsored to attend a postgraduate course in London and was awarded a diploma in Library and Information Science in 1975 from the University of London. Upon returning to Singapore, Ms Yap served in increasingly responsible roles in the Central, Medical and Science Libraries, rising to Deputy Librarian in 1991 and University Librarian in 2003, overseeing the NUS Libraries, comprising seven libraries.

With deft leadership and administrative skills, a keen eye for design, a recognition of technology trends, and a deep appreciation of the needs of the university community, Ms Yap brought a fresh perspective to the NUS Libraries. She opened, brightened and expanded library spaces and made them more welcoming, accessible and conducive for the NUS community, encouraging more learning, collaboration, and innovation.

Among her major accomplishments, Ms Yap set up the Science Library in 1986 and was involved in upgrading the Central, the Chinese and CJ Koh Law Libraries and supervised the building of the Central Library Annexe. She introduced DIALOG, a commercial online searching service, to the Singapore academic libraries in 1982. She was also involved in many digital projects at the turn of the century transforming the NUS Libraries into an active digital hub.

Ms Yap has been a powerful and passionate voice for libraries and librarians in Singapore and in Asia. She served as President of the Library Association of Singapore (2005-2007) and was a member or chair of numerous LAS committees. As LAS President, Ms Yap oversaw the LAS 50th Anniversary celebrations, championed and chaired the Professional Development Scheme Board, launched the LAS annual conference, established the LAS awards panel, and kept a careful eye on LAS finances. Outside of LAS, she was appointed to the National Library Board (2005-2009) and the National Archives of Singapore Board (2009-2011).

Internationally, Ms Yap was an active speaker at regional library forums, a long serving member of the Pacific Rim Digital Library Alliance, where academic librarians around the

Pacific Rim collaborated on digital initiatives, and a member of the Organizing Committee for the IFLA World Library Congress held in Singapore in 2013.

Ms Yap received the Efficiency Medal, National Day Award (1988), the Long Service Medal, National Day Award (2006), LAS Professional Service Award (2009), Public Administration Medal (Silver), National Day Award (2010), and the NUS Outstanding Science Alumni Award (2014) in recognition of her work and achievements.

In appreciation of an extraordinarily distinguished library career, marked by vision, devotion, hard work, fairness, warmth, humor, and humility, LAS is privileged to present Ms Sylvia Yap Swee Beng with the 2018 LAS Lifetime Contribution Award. Ms Yap was presented with a painting of her choice in lieu of the cheque.

In her thank-you speech, Ms Yap thanked LAS and the award panel for choosing her to receive the lifetime contribution award. Ms Yap said that it was a privilege to join this prestigious group of passionate and committed librarians. She was thankful to God for throwing her into the profession as she was an accidental librarian. The temporary job she took became a lifelong passionate job. Thus, Ms Yap had only one job and enjoyed it all her life as an adventure. She hoped that her story would inspire younger librarians. Ms Yap shared why librarianship kept her engaged all these years. She started her career as a cataloguing librarian and later progressed to work in the reference service in the academic library. Ms Yap shared how she felt privileged to be part of the student's educational journey. Equally rewarding was to also be part of the researcher's process. She likened the job of the librarian to one where librarians were continually looking for the proverbial needle in the haystacks. Ms Yap said that when the needle or required information was found, it was extremely satisfying. She related a story of an old professor who often required the service of the reference librarians but was not very good at articulating what he needed. However, for Ms Yap, over time, as she was aware of his information habits, she was still able to help the professor discover what he required for his research. Ms Yap used the story to illustrate her point that it was vital for librarians to know their users.

Ms Yap opined that unfortunately, librarians have become a victim of our own success. This was because librarians have made themselves so successful in a quiet manner that they have become rather invisible. Thus, many people have little idea of the effort and services rendered by librarians in order for them to get the information they need. Without properly understanding what librarians do behind the scene, many end up thinking that there is no need for librarians.

Ms Yap also appealed to librarians to be proud of their titles as librarians and not to abandon this time-tested name. Ms Yap said that some librarians feel need to change the term 'librarian' in keeping with the times, e.g. calling themselves 'Cybrarians' etc. However, she pointed out that all the activities done by librarians essentially have only one goal, and that is to get the specific information to the specific user. Ms Yap said that instead of fussing over the title, librarians would be better off focusing on promoting and improving the quality of library product and services and use this to claim back our relevance in society. She said that the days of being silent librarians serving the people is no longer enough. More than ever, there is now a strong need to show how librarians have made a difference in the lives of people especially in their information journey. Ms Yap ended her speech by thanking NUS library and her late mentors for helping her grow to be the librarian she is. Ms Yap's parting advice to all present was to let our passion speak loudly for our work.

## 10 Election and Announcement of the New Council 2019/2021

10.1 The nominations received for Council 2019/2021 were presented at the AGM. The nominations for the post of Vice-president was received late, after the nominations were closed. Ms Ang informed members that Ms Sadie-Jane Nunis was nominated for the post and if there were any other members willing to contest the post. As there were no other nominees to the post, Ms Nunis was accepted as the new Vice-president. Likewise, at the close of the nominations, there were no nominees for the post of Hon. Treasurer. Therefore members were invited to suggest suitable candidates for the post. Ms Gandhimathy Durairaj was proposed by Mrs Lee Cheng Ean and seconded by Ms Kan Sok Cheng. As the nominations were unopposed, Ms Gandhimathy was accepted as the new Hon. Treasurer.

As there were only single nominees for all the other posts, the nominees were accepted as the new council members for the new term of office.

POST	Nominee	Organization	Nominated by	Seconded by
<b>President</b>	Tan Chui Peng	NLB		
<b>Vice President</b>	Sadie-Jane Nunis	SIM Library	Rajendra Munoo	Vivien Tan
<b>Hon Secretary</b>	Joanne Koh	NLB		
<b>Asst Hon Secretary</b>	Yuan Ye	NUS	Iftikhar Hayat	Irine Tanudjaja
<b>Hon Treasurer</b>	Gandhimathy Durairaj	NUS	Lee Cheng Ean	Kan Sok Cheng
<b>Council member 1</b>	Zubaidah Mohsen	NLB	Ian Yap	Lim Kok Eng
<b>Council member 2</b>	Kong Leng Foong	NLB	Phoebe Lim	Gee Miaw Miin
<b>Council member 3</b>	Noverinda Bella Ratmelia	NTU	Wong Vincent	Phoebe Lim
<b>Council member 4</b>	Rindra Ramli	NTU	Edward Lim	Low Jiaxin
<b>Council member 5</b>	Fong Ying Yi	NLB	Gee Miaw Miin	Tan Chui Peng

10.2 The newly elected LAS Council members were invited to come on stage, followed by a short speech by the new President Ms Tan Chui Peng. Ms Tan shared that the focus of her new Council will be on the review and improvement of the Professional Development Scheme. She reminded everyone that the registration for the LAS conference was opened and encouraged all to come for that.

## 11 Appointment of new Internal Auditor

11.1 Ms Ang thanked Mr Aaron Tay's contribution as an internal auditor. She announced that Mr Chew Wei Yeow will take over Mr Tay's post as the new internal auditor for the Council 2019/2021.

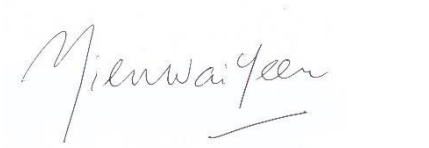
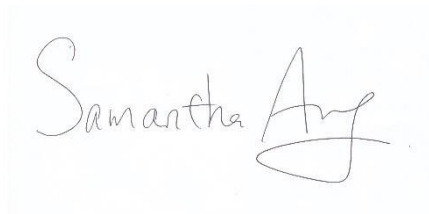
## 12 AOB

12.1 There being no other matters, Ms Yeo Pin Pin proposed to close the AGM and seconded by Ms Sadie-Jane Nunis.

12.2 The meeting ended at 12.27 pm.

Recorded by:

Vetted by:

A handwritten signature in black ink, appearing to read "Milu Wai Yee". The signature is written in a cursive style with a horizontal line underneath.A handwritten signature in black ink, appearing to read "Samantha Ang". The signature is written in a cursive style with a large, stylized "A".

Ms Valerie Siew

Ms Samantha Ang

Honorary Secretary

President