



LIBRARY
Association of
SINGAPORE

Annual Report

2014

LAS Annual Report 2014

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OBJECTIVES

- ✦ To unite and promote the interests of all persons engaged in library and information work or interested in libraries and information centres.
- ✦ To promote the better administration and management of libraries and information centres.
- ✦ To encourage the establishment, development and use of libraries and information centres in Singapore.
- ✦ To promote professional education of persons engaged in library and information services.
- ✦ To work towards the enhancement of the status and role of professionals in library and information services.
- ✦ To encourage its members, through its programmes and publications, to increase their own professional capacities and performance.
- ✦ To publish and disseminate such information and knowledge as will be of service to members.
- ✦ To undertake such activities, including the holding of meetings and conferences, as are appropriate to the attainment of the above objectives.

- *Extracted from the Constitution of the Library Association of Singapore*

CHRONOLOGY

- 1955 Formation of the Malayan Library Group on 25 March 1955.
- 1958 Name changed to Library Association of Malaya and Singapore.
- 1960 Association dissolved and 2 new groups formed due to the Federation government's policy not to grant registration to pan-Malayan associations:
- Persatuan Perpustakaan Tanah Melayu (Library Association of Malaya)
 - Library Association of Singapore
- 1964 Library Association of Singapore was reconstituted as Library Association of Malaya, Singapore Branch, after the merger between Singapore and Malaya.
- 1966 The Singapore Branch became an independent body after Singapore's separation from Malaysia. The Persatuan Perpustakaan Singapore (Library Association of Singapore) was formed.
- 1972 The Association was renamed the Library Association of Singapore (LAS) on 25 March 1972.
- 2005 The Association celebrated its Golden Jubilee on 15 November 2005.
- 2007 The Association held its conference on the theme *Librarians, Strengthening, Moving Forward* from 29 to 31 January 2007.
- The Association accorded Mrs Hedwig Anuar the first LAS Lifetime Contribution Award on 1 November 2007.
- 2008 The Association gave out the LAS Professional Service award to 3 winners: Ms Lau Siew Kheng, Ms Manijeh Namazie and Mr R Ramachandran, at the Istana Reception on 9 May 2008.
- The Association held its LAS Conference 2008 on the theme *Innovate to Serve* on 8-9 May 2008.
- The LAS Professional Development Scheme was launched on 25 Aug 2008.
- 2009 136 LAS professional members from the first 5 batches were given the Practicing Professional award under the PDS scheme.
- 
- The Association accorded the LAS Professional Service Award to Ms Sylvia Yap at the LAS Tri-event held on 16 October 2009.
- 
- The Tri-event also saw the launch of the inaugural LAS Library School Scholarship, which was awarded to Mr Herman Felani bin Md Yunos.
- 

CHRONOLOGY

Professor Tommy Koh, Ambassador-at-Large and Patron of LAS, was invited to give out the LAS Lifetime Contribution Award to Ms Rosemary Yeap at the LAS Annual Dinner held at the Pod on 16 October 2009.

2010

Launch of first online volume of the Singapore Journal of Library and Information Management on 25 January 2010. The table of contents and full text of the articles for Volume 38 are open access and available to everyone. The journal is no longer available in hard copy.



Launch of LAS first entry level (WSQ Level 2) training programme for library support staff on *Support General Reference and Information Enquiry*. This was the first of the 5 competency based programmes which form the WSQ Higher Certificate in Library and Information Services. All 5 modules were developed by LAS and approved by WDA by end 2010.

The 2010 LAS Awards were presented by our Guest of Honour, Dr N Varaprasad at the LAS Awards Ceremony and Hi-Tea event held on 15 January 2011 at the Rendezvous Hotel.



The Association accorded the LAS Lifetime Contribution Award to Datin Patricia Lim Pui Huen.



The LAS Professional Service Award 2010 was presented to Mr Choy Fatt Cheong.



Mr Nurhazman Abdul Aziz, from NTU Library, became the first award winner of the LAS Outstanding Newcomer Award, which was launched in 2009.



The LAS Library School Scholarship 2010 was presented to Ms Samatha Thanh Giang Vu by Ms Puspa Yeow, President of LAS.

Debby Wegener, from TP Library, became the first award winner of the LAS Special Librarian Passion Award, which was launched in 2010.

2011



The LAS website was revamped with a fresh design and features that now allow online registration, renewal and payment for both membership and conferences.

LAS initiated a social media presence on Facebook and Twitter (<http://facebook.com/las.org.sg>, http://twitter.com/las_org_sg) as part of her online presence in September 2011.



The "Libraries for Tomorrow II" seminar was held on 14 April 2011 at Biopolis using social media tools such as Twitter and SMS to encourage spontaneous interaction at the seminar.

CHRONOLOGY

LAS conducted a Rebranding Workshop at the Brunei Library Association for Bruneian librarians, archivists and curators in December 2011. This was featured in The Brunei Times:
<http://www.bt.com.bn/news-national/2011/12/01/workshop-held-library-management>.

2012



The 2011 LAS Awards were presented by the Guest of Honour, Ms Hedwig Anuar at the LAS New Year Bash held on 7 January 2012 at the Rendezvous Hotel.

The LAS Lifetime Contribution Award was presented to Mr Chan Thye Seng.

The Association accorded the LAS Professional Service Award 2011 to Ms Ngian Lek Choh.

Mr Aaron Tay Chee Hsien, from NUS Libraries, was given the LAS Outstanding Newcomer Award.

The LAS Library School Scholarship 2011 was presented to Mr Cheng Eng Aun.

LAS expanded its website to manage job postings for the Library of Singapore's community. The website could be viewed at <http://las.org.sg/wp/jobsboards>. The site was launched in January 2012.

LAS participated in the PPM-LAS joint conference in Malacca from 16 to 17 March 2012.

The Committee on Information Studies Programmes and Industry Needs (CISPIN), endorsed by LAS, announced the Terms of Reference and Members to look into the better alignment between the skills and knowledge required by the current and future needs of libraries on 25 June 2012.

Librarians for Tomorrow LAS Conference 2012 was held on 25 September 2012 at Biopolis to discuss how librarians would still make sense in the future. The Guest of Honour was Mr. Lawrence Wong, Senior Minister of State for Education & Information, Communications and the Arts.

2013



“Celebrating Librarians: LAS Awards and Book Launch” was graced by the President of Singapore, Dr Tony Tan Keng Yam, at Conrad Centennial Singapore held on 18 Aug 2013 in conjunction with IFLA WLIC 2013.

LAS Awards were presented by the Guest of Honour, the President of Singapore, Dr Tony Tan Keng Yam and LAS President, Mrs Lee Cheng Ean.

CHRONOLOGY

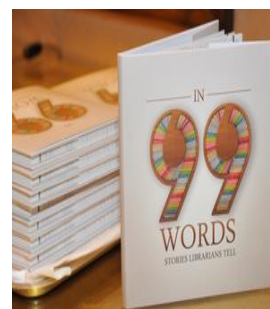
The LAS Lifetime Contribution Award 2013 was presented to Mr Ramachandran Rasu from National Book Development Council of Singapore

The Association accorded the LAS Professional Service Award 2013 to Mr Idris Rashid Khan Surattee from Singapore Press Holdings.

Mr V Somasundram from NTU Libraries, was presented the LAS Outstanding Newcomer Award 2013.

The LAS Library School Scholarship 2012 was presented to Ms Chew Shu Wen from NUS Libraries.

Mr Rajendra Munoo from SMU Library was the awardee of LAS Special Librarian Passion Award 2012.



Celebrating librarians through the stories librarians tell in a commemorative LAS publication “In 99 Words: Stories Librarians Tell”. This special publication was launched on the same evening and complimentary copies were made available to delegates at the Congress, sponsors and participants at the celebration as well as libraries and LAS members.



Launch of LAS “Libraries & Librarians in Singapore” website on 18 Aug 2013. It is a web community-based project with the objective to achieve an active and easy-to-update directory-like listing of the libraries, librarians as well as library support staff who works/have worked in Singapore. This website is accessible @ <http://www.las.org.sg/wp/librariesandlibrariansinsingapore/>



LAS initiated “Love Your Librarian Day” and a celebration with LAS members was held on 15 Feb 2014.

CHRONOLOGY

2014



Launch of LAS Executive Library Management Programme (ELMP) on 3 May 2014 during LAS AGM 2014. ELMP is organized by The Library Association of Singapore, in collaboration with Wee Kim Wee School of Communication and Information, Division of Information Studies.



Launch of LAS WLIC Grant on 3 May 2014 at LAS AGM 2014. It was the generous donation by Singapore National Committee WLIC 2013 with the objective to provide LAS members with financial support and opportunities to learn and network as well as to attend IFLA World Library and Information Congress or Satellite Meetings



Libraries for Tomorrow Conference 2014 was held on 14 October 2014 at Matrix Auditorium@Biopolis, OneNorth with the theme "People, Places, Possibilities"



Ms Janice Chia from NTU Libraries was the awardee of the LAS Passion Award 2013.

The LAS Library School Scholarship 2013 was presented to Mr Jacky Wong Kae Perng from NIE Library.

2015

LAS 60th Anniversary Celebration



In conjunction with LAS' 60th Anniversary, LAS members participated in two "Librarians Give Back activities: Touching Lives, Making a Difference!"

- Day activities with Cerebral Palsy Alliance Singapore (CPAS) was held on 9 Mar 2015 and



- Storytelling cum activities to the children with hearing impaired and children with visually impaired at the Lighthouse School held on 12 Mar 2015



LAS celebrated its 60th Anniversary cum Love Your Librarian Day at a dinner held at the Concorde Hotel on 18 Apr 2015. An exhibition that showcase the history of LAS, its role in educating librarians and library support staff as well as its participation in

CHRONOLOGY

international associations and forum was set up. At the dinner, guests and members were treated to a slide show on the 60 years of LAS as well as appreciative stories from the users of various libraries, skit by the NUS librarians and flute performance by NLB librarian. LAS Grants and Awards were presented by LAS President, Mrs Lee Cheng Ean



The LAS-WLIC Grant 2014/15 was presented to Mr Rajendra Munoo from SMU Library

Mr Feng Yikang from NUS Libraries was the awardee of the LAS Overseas Professional Development Sponsorship 2014/15



The LAS Lifetime Contribution Award 2014 was presented to Ms Wee Joo Gim

Ms Khoo Ai Ling from Singapore Polytechnic Library was the awardee of the LAS Passion Award 2014.

Ms Low Jiaxin from SMU Library was presented the LAS Outstanding Newcomer Award 2014.

The LAS Library School Scholarship 2014 was presented to Ms Dong Danping from SUTD Library

PRESIDENT'S MESSAGE



Dear LAS members

The Council for 2013/2015 ends its term on 23 May 2015 and a new team will take over and chart another course to propel LAS further. We will continue to give our full support to the new Council to unite and promote the interests of all persons engaged in library and information work, to promote professional education and to encourage members, through programmes and publications, to increase our professional capacities and performance and to contribute actively to the communities we serve.

On 18 April 2015, we celebrated LAS' 60th anniversary with a dinner at the Concorde Hotel. It was a fun filled night with more than 190 attendees. The event was to celebrate the founding of LAS and to celebrate librarians who have worked tirelessly for the development of librarianship and to serve their communities. It was also to remind ourselves to build a culture of collaboration that is extended not only within Singapore but also globally. We want more of our librarians to contribute to the society and to make high impacts in Singapore, the region and the world. The highlight for the night was honouring six award recipients culminating with the Lifetime Contribution Award to Ms Wee Joo Gim, a pioneer who dedicated more than 40 years to librarianship.

Two memorable 'Librarians Give Back' activities, one with Cerebral Palsy Alliance Singapore (CPAS) and another with the Lighthouse School were organized where LAS members participated. We call on LAS members to volunteer their time to work with the less fortunate to transform their lives.

Another successful event which we hope will become an annual event is the 'Libraries for Tomorrow' Conference. LFT 2014 was held on 14 October and provided a good platform for members to share and learn best practices.

The Professional Development Scheme was revised and simplified for members to apply. The PDS Working and Steering Committee did a good job in fine-tuning the system.

On a personal note, I would like to take this opportunity to thank the Council 2013/2015 who had supported me and worked hard to offer programmes to our members, such as, the Executive Library Management Programme. Many thanks too to the organizing committees for pulling off LFT 2014, LAS 60th anniversary celebrations, Librarians Give Back and many more. I know it is tough juggling our own day jobs with LAS voluntary service. Well, we did it! It can be done!

I acknowledge the support of supervisors who gave colleagues time off to contribute their time to LAS. A big thank you too to the Council of Chief Librarians for their strong support.

We look forward to seeing you at the AGM.

Thank you.

Mrs Lee Cheng Ean
LAS President
2013/2015

LAS COUNCIL

President	Mrs Lee Cheng Ean
Immediate Past President	Mr Gene Tan
Vice President	Mrs Judy Ng
Hon Secretary	Ms Stephanie Ng Yen Ping
Hon Treasurer	Mr Joseph Kennedy
Assistant Hon Secretary	Mr Patrick Pu Fang Chiong
Council Members	Ms Carol Sim Ms Caroline Ho Mrs Fang Sin Guek Ms Flora Bay Mr Kannadasan Venkatachalam Mr Yit Chin Chuan

LAS COMMITTEES

BUSINESS AND DEVELOPMENT

Committee Members:

Chairperson: Ms Caroline Ho

Terms of Reference:

1. To engage in promotion and publicity of LAS publications.
2. To solicit advertisements.
3. To manage LAS souvenir and merchandise items.
4. To coordinate all activities relating to donations and sponsorship.
5. To collate market information and identify new products and business.

INFORMATION TECHNOLOGY

Committee Members:

Chairperson: Mr Kannadasan Venkatachalam

Members: Mr Kamaludeen Mohamed Rafi
Mr V Somasundaram
Mr Iftikhar Hayat
Ms Stephanie Ow

Terms of Reference:

1. To be responsible for the production, access, maintenance and marketing of electronic information on the LAS homepage.
2. To serve the information needs of the LAS Council and members of LAS.
3. To help publicize LAS through the Web.

LAS COMMITTEES

MEMBERSHIP

Committee Members:

Chairperson: Mr Patrick Pu Fang Chiong

Members: Ms Khoo Ai Ling

Ms Soh Lin Li

Ms Joan Wee

Terms of Reference:

1. Increase LAS membership.
2. Explore opportunities to provide more benefits to members.
3. Manage LAS membership applications and queries.
4. Maintain LAS membership database

PROGRAMMES AND SOCIAL

Committee Members:

Chairperson: Mrs Fang Sin Guek

Members: Mr Edmund Lee

Ms Quek Tze Guek

Mr Steven Chow

Ms Chia Wei Fun

Terms of Reference:

1. To plan and organize social activities and professional programmes throughout the year, so as to foster greater participation among members.
2. To create an awareness of the association in order to attract and encourage more professionals to join as members.
3. To enhance the image of the profession by liaising with other institutions and organizing appropriate programmes.
4. To provide a forum for members to discuss common problems and matters of professional concern

LAS COMMITTEES

PUBLICATIONS

Committee Members:

Chairperson: Mr Yit Chin Chuan

SJLIM

Editor: Mr Yit Chin Chuan

Assoc. Editor: A/Prof M Shaheen Majid
Editorial Board

Members: A/Prof Christopher Khoo Soo Guan, Mr Choy Fatt Cheong, Mr Idris Rashid Khan Surattee, Ms. Gulcin Cribb.

SLB Team

Editor: Mr Yit Chin Chuan

Members: Mr Justin Tan
Mr Cheng Eng Aun

Terms of Reference:

1. To develop and implement publications policies and procedures for LAS publications.
2. To maintain quality control of all LAS publications according to acceptable standards.
3. To be responsible for the production of regular LAS publications originating from the Committee.
4. To be responsible for the editorial content of the periodicals published by LAS.
5. To be responsible for the compilation, editing, writing, updating or the commissioning of such undertakings of any LAS publications such as the LAS Conference, Seminar, Workshop Proceedings, Bibliographies, Lists, Reports.
6. To explore, establish and maintain alternative methods of state-of-the-art publishing, including electronic publishing, which are cost effective, speedy, and up to date.
7. To advise LAS Council on matters relating to LAS publications.

SPECIAL LIBRARIES SECTION

Committee Members:

Chairperson: Ms Carol Sim Soek Cheng
Nanyang Academy of Fine Arts

Secretary: Ms Tay Chiew Boon,
EBSCO Information Services

Ex-Chair: Ms Debby Regina Wegener
Temasek Polytechnic

Members: Ms Charlotte Gill
Singapore Management
University

Ms Haliza Jailani
National Library Singapore
Manimekalai Thirumalai
Ministry of Trade & Industry

Mr Rajendra Munoo
Singapore Management
University

Ms Debra Bernadette
L'Angellier
Nanyang Technological University

Terms of Reference:

1. To provide a platform for members to discuss issues pertaining to library, information and knowledge management services in special libraries.
2. To provide opportunities for members to network, collaborate and work towards the professional interests and welfare of library, information and knowledge professionals engaged in special libraries.
3. To provide support to library, information and knowledge professionals in special libraries to develop their professional skills and expertise.
4. To enhance and promote the recognition of librarians, and information and knowledge management professionals working in special libraries.

LAS COMMITTEES

TRAINING AND DEVELOPMENT

Committee Members:

Chairperson: Ms Flora Bay

Members: Ms Janice Chia Ka-Yin

Associate Professor Brendan Luyt

Ms Gee Miaw Min

Terms of Reference:

1. To develop and review policy for continuing library education needs and the development of educational programmes.
2. To recommend and stimulate an interest in specific fields of study and research for practicing librarians.
3. To identify and publicize local and overseas scholarships, training and development programmes.
4. To act as a clearinghouse on all aspects of library education, training and development for the professional and public-at-large.
5. To represent the Association in organizations and agencies that are concerned with professional education, training and development.
6. To carry out commercial training where there are perceived opportunities.
7. To seek potential training partners and to propose partnerships where appropriate.

LAS COMMITTEES

LAS AWARDS PANEL

Panel Members:

Chairperson: Ms Hazel Loh

Members: Mr Scott Davidson
Ms Tan Lay Tin
Ms Manimekalai Thirumalai
Ms Yeo Pin Pin

Terms of reference:

1. To recognize members who render outstanding service to the profession
2. To promote professional growth through the development of grants, sponsorships and scholarships
3. To develop and administer all awards presented in the name of the Library Association of Singapore.

LAS COMMITTEES

PROFESSIONAL DEVELOPMENT SCHEME (PDS) BOARD

The PDS Board was set up in 2008 to approve applicants for the award of Practising Professionals under the Professional Development Scheme. In 2010, Council approved the re-designation of the PDS Board from an Ad-hoc Committee to a Standing Committee of LAS Council. The PDS Working Committee was also re-designated as a sub-committee under the PDS Board.

Since October 2013, the Board welcomed three new members:

- Ms Carol Sim Soek Cheng, special library representative, with effect from Oct 2013
- Mr Kamaludeen Mohamed Rafi, polytechnic library representative, with effect from Jul 2014
- Ms Zubaidah Mohsen, NLB representative, with effect from Dec 2014

The Board placed on record our appreciation for the dedication and the many contributions of Ms Puspa Yeow, a member of the Board from Jan 2009 to Jun 2014.

Board Members:

Chairperson: Ms Sylvia Yap

Members: Mr Choy Fatt Cheong
Mrs Lee Cheng Ean
Ms Puspa Yeow (to June 2014)
Ms Carol Sim Soek Cheng
Mr Kamaludeen Mohamed Rafi
Ms Zubaidah Mohsen
Mrs Kim-Chew Ah Too

Terms of Reference:

1. Examine and approve PDS applications for endorsement by LAS Council.
2. Review and approve changes to the PDS scheme.

PDS Working Committee Members:

Chairperson: Mr Choy Fatt Cheong

Members: Ms Ong Juey Ming
Mrs Kim-Chew Ah Too
Ms Veronica Boudville
Ms Phoebe Lim
Mr Kannadasan Venkatachalam

Terms of Reference:

1. Manage the submission process for PDS applications.
2. Examine PDS applications and check for award eligibility.
3. Advise applicants on details of their submission and suggest revisions.
4. Prepare list of applications for examination by PDS Board.
5. Manage PDS website.

ACTIVITIES OF THE YEAR

23 Apr 2014

The Programmes & Social Committee organized a visit to the Hong San See Temple. 10 LAS members participated in the visit.

3 May 2014

The LAS Annual General Meeting was held at Concorde Hotel, attended by 93 LAS members.

6-7 May 2014

The Training and Development Committee organized the WSQ training for Support Collection Maintenance with 18 participants.

9 May 2014

The Programmes & Social Committee organized a visit to the Library of Botany and Horticulture and the Singapore Herbarium @ Singapore Botanic Gardens. 28 LAS members attended the tour.

2 Jun 2014

LAS members were invited to attend National Library Prominent Speaker Series - The Book Collector & Printing and The Mind of Man: 50 Years On by Nicolas Barker.



26 Jun 2014

The Programmes & Social Committee organized a visit to Makerspace@SP at the Singapore Polytechnic Library. 29 LAS members attended the visit.

7-11 Jul 2014

LAS Executive Library Management Programme Module 1 "Basic practice in library & information science" was held on 7 to 11 July at NTU Libraries Instructional Commons. Attended by 16 participants.

8-9 Jul 2014

The Training and Development Committee organized the WSQ training for Support General Reference Works with 17 participants.

31 Jul 2014

LAS members were invited to attend National Library Prominent Speaker Series - "Darwin and Wallace" by Dr John van Wyhe.

1 Aug 2014

NLB extended invitation to LAS members to participate as volunteers for NLB Charity Book Donation 2014.



4-8 Aug 2014

LAS Executive Library Management Programme Module 2 "Strategic dimensions of leadership and management" was held on 4 to 8 Aug at NLB. Attended by 16 participants.

ACTIVITIES OF THE YEAR

22 Aug 2014

The Programmes & Social Committee organized a sharing session on Patron Driven Acquisition (PDA). 25 LAS members attended the sharing session.

27 Aug 2014

NLB extended the invitation to LAS members for a lively conversation, reading and sharing about the life of Maurice Baker in a new book "The Accidental Diplomat!"

30 Aug 2014

NLB extended the invitation to LAS members to National Library Prominent Speaker Series: Siew Hock Meng who was widely known for his oil and pastel paintings of life studies, scenes and landscapes done in Singapore and the region.

2-3 Sep 2014

The Training and Development Committee organized the WSQ training for Support Acquisitions and Serials Works with 16 participants.

5 Sep 2014

LAS members were invited to attend NLB Professional Talk "A User-driven Interactive Context-aware Approach to Erroneous Metadata in Digital Libraries"

11 Sep 2014

NTU Libraries invited LAS members to "Watching our future - preserving our films together: A Talk by the Asian Film Archive."



15-19 Sep 2014

LAS Executive Library Management Programme Module 3 "The Information profession : Heritage, values and ethics" was held on 15 to 19 Sep at NUS Central Library, Theatrette 1. Attended by 16 participants.

24 Sep 2014

LAS members were invited to attend SMU Library Event: "Transforming Singapore's Social Scene from 1950 to 2015 and Beyond"

24 Sep 2014

LAS members received invitation to attend NLB Public talk - Antifragility: Gaining from Volatility, Stress and Disorder.



26 Sep 2014

The Programmes & Social Committee organized a guided visit to the Nanyang Academy of Fine Arts Library with 22 participants.

30 Sep 2014

NLB extended the invitation to LAS members to attend National Library Prominent Speaker Series: Dayne Cowan, Director of Film VFX and Board Member of the Visual Effects Society to exchange and enrich ideas across communities

ACTIVITIES OF THE YEAR

2 Oct 2014

NTU Libraries extended invitation to LAS members to Understanding the Digital Media Landscape by Media Literacy Council.

3 Oct 2014

LAS members were invited by NTU Libraries for an Academic Publishing series: Kiki Forsythe from American Association for the Advancement of Science (AAAS).

8-9 Oct 2014

LAS members were invited to participate in free Library 2.014 virtual conference and discussion about the future of libraries in the 21st century.



14 Oct 2014

The Libraries for Tomorrow (LFT) 2014 Conference on the theme: People, Places and Possibilities was held at the Biopolis, Matrix Auditorium and attended by 333 participants. It attracted 17 paper presentations and 15 poster presentations

31 Oct 2014

The Programmes & Social Committee organized a visit to Taylor & Francis Asia Pacific for 39 LAS members to tour their office and warehouse. There was also sharing on their White Paper on the Use of Social Media in Libraries.



4-5 Nov 2014

The Training and Development Committee organized the WSQ training for Support Loans and Membership Services with 17 participants.

13 Nov 2014

The Special Libraries Section organized LAS Special Libraries Section's 4th Annual Networking Event held at Li Ka Shing Library with more than 50 participants

27 Nov 2014

NLB extended the invitation to LAS members for book launch cum Public Talk "East meets West, Arts meets Science" by Dr Lim Yean Ling

9 Dec 2014

The Programmes & Social Committee organized a visit to the National Institute of Education Library cum Sharing by three 2014 IFLA Meetings and World Library and Information Congress participants. 42 LAS members attended the library visit cum sharing session.

6-8 Jan 2015

The Training and Development Committee organized the WSQ training for Support Bibliographic Control Works with 15 participants.

13 Jan 2015

The Programmes & Social Committee organized a sharing session on "Setting Up a Library Club: & "Collaboration with Student Bodies". 23 LAS members attended the sharing session.

ACTIVITIES OF THE YEAR

29 Jan 2015

SMU extended invitation to LAS members to attend Information Literacy Seminar 2015 with the Theme: We are teaching but are they learning?

3-4 Mar 2015

The Training and Development Committee organized the WSQ training for Support Collection Maintenance Work with 19 participants.

9 Mar & 12 Mar 2015

In conjunction with LAS 60th Anniversary, LAS members participated in two "Librarians Give Back activities: Touching Lives, Making a Difference!"



Day activity with Cerebral Palsy Alliance Singapore (CPAS) was held on **9 Mar 2015**. 24 LAS members volunteered and helped with organising the activities for the clients at CPAS. CPAS clients enjoyed the activities and were treated to a live band and lunch sponsored by LAS members. LAS members also learned about the wonderful talents of CPAS clients in Arts & Crafts, and interact with them during lunch.



Storytelling cum activities to the children with hearing impaired and children with visually impaired at the Lighthouse School was held on **12 Mar 2015**. 8 LAS members volunteered and participated. Children received copies of the storybook: "The Mango Tree" bought through funds donated by a LAS Life Member who wanted to remain anonymous. One copy was donated to the library at Lighthouse School.

18 Apr 2015



LAS celebrated its 60th Anniversary cum Love Your Librarian Day at a dinner held at the Concorde Hotel. The dinner was attended by about 200 LAS guests and members. An exhibition that showcase the history of LAS, its role in educating librarians and library support staff as well as its participation in international associations and forum was set up. At the dinner, guests and members were treated to a

slide show on the 60 years of LAS as well as appreciative stories from the users of various libraries, skit by the NUS librarians and a flute performance by NLB librarian. LAS Grants and Awards were presented by LAS President Mrs Lee Cheng Ean. A 60th Anniversary Logo was specially designed to mark the occasion.

24 Apr 2015

The Programmes and Social Committee organized a visit to the National Library Board's Library Supply Centre in Changi. The response was overwhelming with registration from 40 LAS members.

MEMBERSHIP

The table below gives the membership status as of 31 December 2014. Total membership increased to 455 in Dec 2014. The increase in professional and associate members balanced the dip in institutional membership.

For the 2nd batch processed from the “Member-get-member incentive” in 2014, there were 2 successful referrals with each receiving Kinokuniya vouchers of S\$20, as follows:

- Ow Tsin Li Stephanie referred Nenny Noorman
- Cheng Eng Aun referred Feng Yikang

Membership Category	December 2013	December 2014	% Change
Professional	205	212	3%
Associate	67	81	21%
Affiliate	1	1	-
Life	99	99	-
Honorary	2	2	-
Professional (nonworking)	5	7	40%
Institution (Libraries)	36	30	-17%
Institution (Schools)	19	18	-5%
Institution (Others)	12	5	-58%
Total	446	455	2%

FINANCE

The 2014 audited financial statements are presented in Appendix C, which comprise the balance sheet, the statement of comprehensive income, statement of changes in funds, cash flow statement and notes to the financial statements as at 31 December 2014.

The total comprehensive income for the year after tax is \$84,093 compared to \$18,259 in 2013. The Association's net assets grew to \$621.187 as at 31 December 2014.

The main sources of income in 2014 were training (\$116,572), Membership Fees (\$33,480), Sponsorship (\$30,000) and Events (\$28,570). The main expenditures in 2014 were for Training (\$77,302), Events (\$20,723) and Awards and Sponsorship (\$16,652).

Notes to the financial statements were modified slightly to provide a clearer relationship between similar categories across income and expenditure. For instance, training is now a category under both income and expenditure. See notes 8 and 9.

ANNUAL GENERAL MEETING 2014

1. The AGM 2014 was held at Concorde Hotel, Singapore, on 3 May 2014 (Saturday). 93 members attended the meeting.
2. The minutes of the previous AGM were passed with no further amendments.
3. The AGM received and approved the Annual Report for the year ending March 2014 and the audited accounts for the Financial Year ending December 2013.

Please see **Appendix A** for **Minutes of the Annual General Meeting held on 3 May 2014**.

COUNCIL MEETINGS

1. **Council meetings:** The Council held 4 Council meetings: on 8 Sep 2014, 11 Nov 2014, 4 Feb 2015 and 21 Apr 2015
2. **LAS Executive Library Management Programme:** Council approved and supported the proposal to organize Executive Library Management Programme (ELMP) with collaboration with Wee Kim Wee School of Communication and Information, Division of Information Studies. ELMP is a specially designed course for selected individuals who do not have formal library qualifications but have higher degrees or extensive experience in other fields. They must be currently working in a library and are considered by their employer as staff who are likely to contribute to their library significantly at a senior management level. The programme provides an in-depth understanding of key issues and practices in library and information work to participants so that they can be guided by sound professional principles, ethos and ideals when performing specialist, managerial and leadership roles in libraries. The aim of the programme is to provide participants with a firm foundation in library work at managerial level so that they can further develop their expertise and knowledge by keeping up with the professional literature, networking and collaborating with librarians and engaging in continuous professional development and training. Lectures were conducted by professors from NTU Wee Kim Wee School of Communication and Information.
3. **LAS-WLIC Grant** was launched on 3 May 2014 at LAS AGM 2014. It was the generous donation of \$61,791.21 by Singapore National Committee WLIC 2013 with the objective to provide LAS members with financial support and opportunities to learn and network as well as to attend IFLA World Library and Information Congress or Satellite Meetings. Council had crafted the LAS-WLIC Grant with subsidies up to \$5,000 per award, to two LAS personal professional members to attend IFLA World Library and Information Congress or Satellite Meetings per year until the grant is used up.
4. **LAS-YBP Grant for Collection Development / Technical Services.** Another new grant/sponsorship launched on 3 May 2014 at LAS AGM 2014. It was a grant of \$2,500 sponsored by YBP to recognise professional contributions from a librarian or a group of librarians in the field of technical services and/or collection development of print or electronic resources.
5. **LAS Awards.** Council approved the LAS Awards Panel recommended recipients for the LAS Lifetime Contribution Award, the LAS Outstanding Newcomer Award, the LAS Library School Scholarship, the LAS Passion Award, LAS-WLIC Grant and the LAS Overseas Professional Development Sponsorship.
6. **LAS Practicing Professional Awards.** Based on recommendation from the PDS Board and endorsement from Council, 15 LAS members were awarded the Practicing Professional (PP) Status for the period Jan 2014 - Dec 2015 while 28 LAS members were awarded Practicing Professional (PP) Status for the period Jan 2015-Dec 2016 after the assessment system was revised.

COUNCIL MEETINGS

7. **LAS Libraries for Tomorrow Conference.** Council supported proposal to organize LAS Libraries for Tomorrow Conference with the theme “People, Places, Possibilities” held on 14 Oct 2014.

8. **LAS 60th Anniversary Celebration cum Love Your Librarian Day.** Council supported the proposal to celebrate LAS 60th birthday and Love Your Librarian Day on 18 Apr 2015. In conjunction with LAS 60th anniversary, Council also supported Librarians Give Back activities such as day activities at Cerebral Palsy Alliance Singapore (CPAS) on 9 Mar and Storytelling at Lighthouse on 12 Mar 2015 respectively

REPORTS OF LAS COMMITTEES

1. Business Development Committee

- 1.1 Business Development Committee sought sponsorship for LAS Conference “Libraries for Tomorrow 2014”, which was held on 14 Oct 2014. The Conference received support from 15 sponsors, namely 3M, Books Kinokuniya, Cambridge University Press, Crux Solutions, Emerald, FE Technologies, Micrographics Data, Nature Publishing Group, Oxford University Press, ProQuest, Sage, Springer, Taylor & Francis, World Scientific, and Swets. A total of S\$30,000 in cash was raised. In-kind sponsorship includes 5 pieces of LED 6000 polarizing task light, 400 pieces of 3M tape flak pens, S\$300 worth of Kinokuniya gift vouchers, 400 pieces of cloth bags and 400 pieces of grip sport bottles.
- 1.2 Business Development Committee sought sponsorship for LAS 60th Anniversary Dinner, which was held on 18 Apr 2015. The event received support from 9 sponsors, namely Books Kinokuniya gave vouchers worth \$1000, iGroup, John Wiley & Sons, Micrographics Data, Oxford University Press, ProQuest, Sage, Taylor & Francis and Springer each bought a table worth \$800.

2. Information Technology Committee

- 2.1 The LAS website received 4,178,861 hits during the period April 2014 - March 2015

MONTH	UNIQUE VISITORS	NO. OF VISITS	NO. OF HITS
Apr-14	11283	40371	316328
May-14	11413	44919	363669
Jun-14	10193	39422	336036
Jul-14	10557	39354	344637
Aug-14	10154	39853	314725
Sep-14	11518	50302	346469
Oct-14	12004	70968	490609
Nov-14	11612	71387	428971
Dec-14	12875	74038	453394
Jan-15	11099	58646	433623
Feb-15	3531	12404	89003
Mar-15	10815	33147	261397
Total	127,054	574,811	4,178,861

- 2.2 Professional Development blog was migrated from Google site to Wordpress blogs for easier integration with other LAS blog sites.
- 2.3 LAS blogs were moved to a new Windows server host with unlimited storage space. The new server now has a development site which enables testing of themes and plugins possible before applying to the live site.
- 2.4 LAS Awards page revamped to provide key details on LAS Awards, Panel and announcements. A new section on Past Recipients was also added to the website.

REPORTS OF LAS COMMITTEES

2.5 The functionality of “Libraries and Librarians in Singapore” blog was enhanced with an inclusion of a plugin that allows users to manage their profile without any intervention by the blog administrator. This provides the users with the flexibility to update the information about them anytime.

2.6 Eforms software was upgraded to a newer version that provides additional functionality like tabbed eforms, allow multiple users to create and publish eforms and detailed statistics.

3. Membership Committee

3.1 Worked with NLB to compile Pioneer Generation from LAS in Library Professions Network for Ministry of Communications & Information (MCI)’s Pioneer Generation Tribute Event on 8 August 2014. In addition, each pioneer was assigned a Liaison Officer (LAS volunteers) for the event on that day.

3.2 LAS was invited by NLB to introduce the association to the new batch of NTU MSc (Information Studies) students, as part of membership recruitment drive, with 10 minutes talk on 23 October 2014, Thursday at The Pod, NLB, and 15 copies of “In 99 Words: Stories Librarians Tell” were given as quiz prizes.

3.3 The LAS Membership Management System Working Committee was formed to look into an online system to manage membership related activities. The committee was chaired by Patrick Pu, co-chaired by Yit Chin Chuan, and with members, Kannadasan Venkatachalam, Joseph Kennedy, Carol Sim and Flora Bay. The Council endorsed the specification, and the Website Committee proceeded to get quotation.

3.4 Membership Chair was appointed by the Council as the LAS Data Protection Officer to look into compliance with the Personal Data Protection Act (PDPA). We are in the process of getting consent from all members via E-Forms (New Application, Renewal and Update of Particulars). Members who do not consent by 31st May 2015 will be removed from our mailing list.

3.5 A cheque of S\$1000 was received from an LAS Life member, as an appreciation for the association and in conjunction with SG50. Upon agreement with the donor, the donation was used to purchase 50 copies of the book, “Mango Tree” which cost \$20 each, to be given away to the children with visually and hearing impairment from Lighthouse School after the storytelling as gifts from LAS. It is one of the Librarians Give Back Activity for the 60th Anniversary Celebration. The donor would like to remain anonymous.

3.6 See section on “Membership” for details of membership figures.

REPORTS OF LAS COMMITTEES

4. Programmes and Social Committee

- 4.1 The Committee organized 9 activities attracting participation from 153 members. Visits organised included the Hong San See Temple, Library of Botany and Horticulture and the Singapore Herbarium at Singapore Botanical Garden, Makerspace at Singapore Polytechnic, Nanyang Academy of Fine Arts Library, Taylor & Francis Office, National Institute of Education Library, and the National Library Board's Library Supply Centre.

The sharing sessions included topics on patron-driven acquisitions, setting up library clubs, collaboration with student bodies, and sharing of learning experiences by participants of the 2014 IFLA Satellite Meetings and World Library and Information Congress.

- 4.2 To build rapport and improve engagement with LAS members, the Committee encouraged members who participated in the events to contribute to LAS by writing articles to share about their learning experience and upload photographs that they have taken at the events to the Singapore Libraries Bulletin Blog (SLB). As a result, 8 interesting articles with accompanying photos arising from the visits were contributed and uploaded on the SLB in the LAS website.

- 4.3 The Committee, together with the help of a Sub-Committee and Council members organized the **Libraries for Tomorrow (LFT) 2014 Conference on the theme: People, Places and Possibilities** which was held on 14 Oct 2014 at the Biopolis, Matrix Auditorium.

The conference received strong support from the academic, national, public and special libraries resulting in the delivery of 15 poster presentations, 17 paper presentations and a panel discussion consisting of 5 speakers from different background to share their perspectives on the conference theme. There was also good support from 12 industry sponsors for the conference programme. Feedback from the 333 participants were mainly positive and encouraging.

5. Publication Committee

- 5.1 For 2014, the Singapore Libraries Bulletin continued to be well supported by LAS members in terms of contributions – we have had articles written by 13 different contributors.

- 5.2 The LAS website for Libraries and Librarians has been set up but our effort to get LAS members to own their own pages isn't taking off. The publications committee would like to appeal to members to voluntarily contact us to enable them to update their own information about themselves or their libraries.

- 5.3 The SJLIM 2014 issue was published with much difficulty as we had a difficult time getting articles from our members that were suitable. We have had multiple submissions from Africa and India but they were deemed unsuitable for our purposes by our referees. Our invitation to the presenters at LFT 2014

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only received one submitter. The publications committee would like to appeal to members to consider using SJLIM as a platform to publish your research and experimentation projects as these are of interest and value to LAS members.

6. Special Libraries Section Committee

6.1 The SLS Committee held 4 meetings during this period; 15 July 2014, 1 September 2014, 3 November 2014 and 2 March 2015.

6.2 The Special Interest Groups (SIGs) have continued to provide a valuable platform for networking and sharing among librarians and other like-minded individuals on the topics of the Arts, Business, Digital Libraries, Law, and more recently, Training Librarians. As the demands of the workplace multiply and people find it increasingly more difficult to come together for meetings, the SIGs play a vital part in keeping people virtually connected.

6.3 Currently there are five SIGs as listed below (with renewed terms of reference):

- Arts Librarians Group – for people from arts libraries and arts institutions to address common library-related concerns, as well as to assist in professional development in the arts library field.
- Business Librarians Group – for business librarians and information professionals, as well as any LAS member interested in promoting communication and cooperation among business information professionals.
- Digital Librarians Group – for librarians and other information professionals who are interested in digital libraries to share, discuss and learn about digital library developments.
- Law Librarians Group – for librarians and information professionals interested in legal research and legal information management, who would like to share ideas on topics such as legal research, law library management, new technology and professional development. LLG members may leverage on the group's collective knowledge and resources to ask for research assistance.
- Training Librarians Group – for librarians and information professionals involved in training, instruction, user education and information literacy, to share ideas, knowledge, best practices and resources with each other. The TLG will also work with other local and international organisations, agencies and groups to network and foster collaboration.

6.4 The 4th Annual SLS Networking event was held on the evening of 13 November 2014, on the topic “Ebooks : the good, the bad and the ugly”. The event was made possible with the generous support from iGroup, and the venue was kindly sponsored by the Singapore Management University

REPORTS OF LAS COMMITTEES

Library. The programme started with a tour of the newly renovated Li Ka Shing Library at SMU.

More than 50 persons attended the event, with participants from Shook Lin & Bok LLP, Rodyk & Davidson LLP, Baker & McKenzie, PSB Academy, ISEAS, RELC, INSEAD, Dulwich College, SPH, SOTA, CUP, MAS, NIE, NTU, NUS, PUB, SMU, SIT, NLB, SP, PUB.

- 6.5 These were the number of new LAS members (information courtesy of Membership Committee) who indicated an interest in the following SIGs from February 2014 to February 2015:

Interested in SIG	No. of new LAS members
ALG	5
BLG	6
DLG	13
LLG	2
TLG	9

7. Training and Development Committee

7.1 LAS WSQ Courses

Month	LAS WSQ Module	Total Individuals Trained
May 2014	Support Collection Maintenance Works	18
July 2014	Support General Reference and Enquiry Works	17
September 2014	Support Acquisitions and Serials Works	16
November 2014	Provide Loans and Membership Services	17
January 2015	Support Bibliographic Control Works	15
March 2015	Support Collection Maintenance Works	19
	Total	102

7.2 Executive Library Management Programme

LAS, in association with NTU's Wee Kim Wee School of Communication and Information, Division of Information Studies, launched a new training programme, Executive Library Management Programme (ELMP), for selected individuals who do not have formal library qualifications but have higher degrees or extensive experience in other fields in July 2014. There were 16 participants mainly from National Library Board. All 16 participants passed the examination requirements and awarded the ELMP certificate.

REPORTS OF LAS COMMITTEES

7.3 LAS Higher Certificate for Library and Information Services (HCLIS) awarded

Month	No. of HCLIS awarded by WDA
May 2014	1
July 2014	5
September 2014	5
November 2014	2
January 2015	5
March 2015	2
Total	20

7.4 Other LAS WSQ highlights:

- Continuous Improvement Review audit conducted by WDA in Oct 2014. Audit report was out in February 2015. We had satisfied the criteria for CIR and was granted renewal of WSQ ATO status until the next CIR is scheduled.
- WDA launched e-Certificate for all WSQ certification from November 2014. As a result of this initiative, LAS WSQ participants no longer have to personally collect their certificates from LAS. Employers can also verify their certificates from the e-Cert portal.

8. LAS Awards Panel

8.1 This is the Panel's 8th consecutive year to oversee the Association's effort to honour its members.

8.2 Eight awards were under the care of the Panel during this period of review. 2014 LAS Awards for Lifetime Contribution, Passion, Outstanding Newcomer and Library School Scholarship, the LAS Overseas Library Professional Development Sponsorship and LAS-WLIC Grant were given out at the LAS 60th Anniversary Dinner at Concorde Hotel on 18 April 2015.

8.2.1 LAS Lifetime Contribution Award 2014

Ms. Wee Joo Gim received the prestigious award designed to honor a retiree who has significantly contributed to the development of the library profession in Singapore and who has represented Singapore on an international level. It is awarded to a recipient identified by the LAS Council. Ms. Wee generously donated the award of \$3,000 back to LAS for the training of librarians.

8.2.2 LAS Professional Service Award 2014

There was no recipient this year.

8.2.3 LAS Passion Award 2014

Ms. Khoo Ai Ling, Singapore Polytechnic Library, received the award to recognise her outstanding contributions, commitment and service to the library profession. The award consists of a \$500 voucher.

REPORTS OF LAS COMMITTEES

8.2.4 **LAS Outstanding Newcomer Award 2014**

Ms. Low Jiaxin, SMU Libraries, received the award to recognize her outstanding accomplishments as a newcomer to the library profession. The Award consists of a \$200 voucher.

8.2.5 **LAS Library School Scholarship 2014**

Ms. Dong Danping received the scholarship which aims to support and encourage individuals to attain higher education in the library profession. It also provides financial support of \$5,000 to an individual for graduate studies in a recognized school of library science leading to an MLS or MSc in Information Studies.

8.3 **LAS Overseas Library Professional Development Sponsorship**

The Library Association of Singapore has funds for two LAS Personal Members to enjoy a subsidy of up to \$2,000 each to attend a professional development event.

Last year's recipient, Ms. Carol Sim, NAFA, attended the Art Libraries Satellite Conference in Paris in August 2014. She shared her experience at the LAS talk held in NIE Library on 9 December 2014.

This year's application closed on 28 February 2015. Mr. Feng Yikang, NUS Libraries, was selected as the successful recipient. He will be presenting at the ALA Annual Conference 2015 in San Francisco.

8.4 **LAS –WLIC Grant (Inaugural)**

The inaugural award was launched at the LAS AGM in May 2014. The purpose of the Grant is to provide LAS members with financial support up to \$5,000 per recipient and opportunities to learn and network. The LAS believes that participation in conferences develops professional growth and strengthens our library community.

The first two recipients, Ms Jennifer Chor (NLB) and Ms Stephanie Ow (NIE Library) attended WLIC in August 2014. They did a joint presentation at a LAS talk held in NIE Library on 9 December 2014.

This year's application closed on 28 February 2015. Mr. Rajen Munoo, SMU Libraries, was selected and he will be attending WLIC in August 2015.

8.5 **LAS-YBP Library Services Grant**

LAS-YBP Grant aims to recognise professional contributions from a librarian or group of librarians who intend to build knowledge, capabilities and promote innovation in technical services/and or collection development of print, digital or electronic resources. The award of \$2,500 is sponsored by YBP.

This year's application closed on 28 February 2015. Mr. Law Loo Shien and his team members, Mr. David Tan, Ms. Ng Kiak Peng, Ms. Padmaja Muralidharan and Ms. Jenny Wong, NTU Libraries, were selected as the successful recipients. Their project is "Virtual Reality (VR) Content: To explore how to acquire and provide access through NTU Libraries."

REPORTS OF LAS COMMITTEES

9. Professional Development Scheme (PDS) Board

- 9.1 PDS Committee received 15 applications in Jan 2014. All were awarded PP status for the period of Jan 2014 to Dec 2015 after the examination of PDS Board and PDS Working Committee. This was the last batch of PDS awards made under the old PDS evaluation scheme.
- 9.2 PDS Board decided not to carry out the second round of the 2014 application in July. Time was needed to fine tune the new PDS assessment scheme before implementation. As such all current PP status was extended till end of 2014.
- 9.3 Members of PDS Board and Working Committee met on 17 Nov 2014 to discuss and finalise the acceptable PDS activities in the new Scheme.
- 9.4 The revised PDS scheme was launched in Jan 2015. An interim Excel form was used to facilitate submission of applications while we develop the online system. Announcement regarding the revised scheme was made and an application invitation was also published on the LAS website.
- 9.5 A total of 28 submissions were received in Jan 2015. The Working Committee assessed the applications and the Board's approval of their recommendations was sought via emails. The much simplified new scheme facilitated the application and assessment process. Thus saving much time for all involved.
- 9.6 Mr. Choy gave a talk on PDS to NLB staff at Geylang Library on 26 Jan 2015 to promote and encourage more PDS applications.
- 9.7 As at 31 March 2015, a total of 70 members were awarded the Practising Professionals status under the PDS scheme.