

**Minutes of the LAS Annual General Meeting  
Held on 18 May 2013 (Saturday) at 10.00am at Orchard Hotel Ballroom 3**

Members Present:

Life Members:

- |                                   |                                |
|-----------------------------------|--------------------------------|
| 1. Ambika Raghavan                | 56. Ramaravikumar Ramakrishnan |
| 2. Chan Soo Loi, Mary             | 57. Seow Hai Sim, Darren       |
| 3. Ho Soo Miang, Dexterine        | 58. Seow Hwee Ling             |
| 4. Lau Siew Kheng                 | 59. Sharifah Zahra Aljunied    |
| 5. Loh Mee Lan                    | 60. Sim Chuin Peng             |
| 6. Loh-Phua Choon Kheng, Caroline | 61. Sim Soek Cheng, Carol      |
| 7. Ng Kim Leong                   | 62. Soh Lin Li                 |
| 8. Ong Hong Kiat                  | 63. Song-Lim Siew Chin, Susan  |
| 9. Ong Wooi Cheen, Esther         | 64. Suporn Arriwong            |
| 10. Peck-Chin Siat Mui            | 65. Tamera Lorraine Hanken     |
| 11. Quah Swee Lan                 | 66. Tan Huei-Ling, Vivien      |
| 12. Shanty Coomaraswamy           | 67. Tan Sin Guek               |
| 13. Teo Peck Lin, Judy            | 68. Tan, Catherine             |
| 14. Wan Lye Tim                   | 69. Tan, Gene                  |
| 15. Yap Swee Beng, Sylvia         | 70. Tay Chiew Boon             |
| 16. Yeo Pin Pin                   | 71. Tey Lin Lin                |

Professional Members:

17. Balbindar Kaur Dhaliwal
18. Bay Ping, Flora
19. Chan Meng Choo
20. Chia Ka-Yin, Janice
21. Chow Dick Mun, Steven
22. Choy Fatt Cheong
23. Cmor, Dianne
24. Cribb, Gulcin
25. Davidson, Scott
26. Du Juan
27. Gan Kim Hong
28. Gee Miaw Miin
29. Herman Felani bin Md Yunos
30. Ho Po Chiang, Caroline
31. Idris Rashid Khan Surattee
32. Iftikhar Hayat
33. Kamalween Mohamed Rafi
34. Kannadasan Venkatachalam
35. Kennedy, Joseph
36. Khoo Ai Ling

72. Tint Hla Hla Htoo
73. Wan Ho Wah
74. Wee Jee Foon, Joan
75. Wong Oi May
76. Wu Yaoyao
77. Yit Chin Chuan

Professional (non-working) Members:

78. Ong Pang Hui

Associate Members:

79. Cheng Eng Aun
80. Chew Shu Wen
81. Fauziah Binte Ma'arof
82. Foo Yew Lee
83. Grace Winoto
84. James, Cecilia
85. Lee Lay Beng, Scholastica
86. Lim May Ling
87. Ng Huan Lan, Elis

37. Kim-Chew Ah Too
38. Kong Leng Foong
39. Lee Cheng Ean
40. Lee Seok Hong
41. Leo Joon Meng
42. Lim Choon Lan, Phoebe
43. Lim Kim Chheng, Lynette
44. Lin Yung Mei
45. Loh Hui Hong
46. Low Ke Khoon
47. M. Shaheen Majid
48. Men Yali
49. Ng Yen Ping, Stephanie
50. Pang, Caroline
51. Poh Swee Lian
52. Pradubsook, Jonathan
53. Pu Fang Chiong, Patrick
54. Puspa Yeow
55. Rajendra Munoo

88. Ser Giok Eng
89. Sum Wai Yuan, Hedren
90. Thevaprakash Goeffrey
91. Tong Mei Chun, Cindy
92. Umarani Jayapal
93. Wilson Hong
94. Yuen Foon Yee, Caroline

Institutional Members:

95. Ng, Dianne – VTEC Systems (Asia) Pte Ltd
96. Shobana Balakrishnan – Management Development Institute of Singapore
97. Tan, Jessie – Anglo-Chinese School (Independent)

## **1. President's Address and Annual Report**

- 1.1. Mr. Gene Tan informed that the number of membership for LAS had remained the same for the past two years at 438. He would like to thank the Membership for doing a good job in maintaining the figure.
- 1.2. He announced that the IFLA video done by LAS was greatly popular in the library communities as he had been receiving a number of requests for the videos to be played in different parts of the world. He would like to thank the Business Development team for getting in the sponsors for the IFLA Dinner and Publication. Mrs. Lee Cheng Ean was given the credit to pull together all these activities with the Business Development and Publication Committees. In addition, Gene showed the cover of "In 99 Words" IFLA publication done by the Publication Committee.
- 1.3. He also expressed his gratitude to the Training & Development Committee for organizing the "Librarians for Tomorrow 2012" Conference and WSQ courses. The conference managed to garner media publicity from major local media, especially with Acting Minister for Culture, Community and Youth, Mr. Lawrence Wong, gracing the Conference with non-librarian speakers such as local acclaimed director Tan Pin Pin etc. The Committee would be launching the Library Leadership Course & Certification in April 2014.
- 1.4. Mr. Gene Tan also thanked the Web Committee for putting up the LAS Community Platform: ConnectMe.sg, supported by NLB, as well as the Social Programmes Committee for organizing a series of activities with full attendances. He added that Special Libraries Section had also started 2 special sections during the span of 2 years. Hence he would like to thank the Special Libraries Section for getting in more community members. Last but not least he thanked all the other Council Members that had worked with him for the past 2 years.
- 1.5. He ended by thanking Mr. Joseph Kennedy and Ms. Judy Ng for working on the Awards Panel, as well as Ms. Sylvia Yap for leading the PDS Award Panel and pushing on the message for professionalism. He informed that the LAS Scholarship would be given out at the IFLA Dinner instead.

## **2. Minutes of the last AGM held on 12 May 2012**

- 2.1. The minutes of the AGM 2012 had no amendments.

## **3. Matters Arising from the previous AGM**

- 3.1. Mr. Gene Tan presented the follow-up actions done for matters raised at previous AGM.

For Matters Arising from LAS AGM on 12 May 2012			
Refer to Para	Matters Arising	Action By	Action Taken & Status
4.	<u>Treasurer's Report</u>		
4.4	Mr. Choy Fatt Cheong requested for Council to come up with what sponsorship had been garnered and what LAS would be spending. Ms Sylvia Yap asked for more outcomes and objectives, as well as details. Mr. Gene Tan agreed.	Hon Sec and IFLA team	To be presented at AGM 2013.
9.	<u>Any Other Matters</u>		
9.2	Hence Logo no. 1 was selected with fonts reviewed required	Business Development Chair	Done and to be presented at AGM 2013.

3.2. Mr. Gene Tan informed that as the LAS Council managed to get sponsors to come in to support the funding for IFLA Dinner and publication, there would be no expenditure for LAS on IFLA. The Matters Arising were passed together with the Minutes of the AGM 2012. It was proposed by Ms Gulcin Cribb and seconded by Ms Gee Miaw Miin.

#### 4. Treasurer's Report

4.1. Mrs. Susan Song-Lim presented the Treasurer's Report for 2012/13. She updated that Council was prudent in expenditure and sought to break even for most courses and activities held. The total income for the year after tax is \$45,000 compared to \$26,000 in 2011. This increase in income was due mainly to the decrease in total training expenses such as course development fee and lower venue cost. She thanked fellow member institutions for giving concessions for the use of their venues for training, thus resulting in much savings for LAS.

4.2. Mrs. Susan Song-Lim reiterated that as Council managed to get in sponsors for IFLA, there would be no charges for members to attend the IFLA Dinner. Hence she urged all members to register for the Dinner.

4.3. The AGM approved the 2012 Audited Financial Statement. Ms. Zahra Aljunied passed the Statement with Ms. Balbindar Kaur Dhaliwal supporting it.

## 5. Logo Redesign

5.1 Mr. Patrick Pu presented the revised logo with the fonts changed. He thanked the students who had helped in re-designing the logo.

5.2 Mr. Patrick Pu explained how the voting slip would work and members could cast their votes by 12.00pm. Results would be announced at the end of the session.

## 6. Elections for LAS Council 2013/2015

6.1 Mr. Gene Tan informed that nominations for all posts had been received except for the position of Vice President.

Position	Nominees / Organisation	Nominated by	Seconded by
President	Lee Cheng Ean	Tey Lin Lin	Kim-Chew Ah Too
Immediate Past President	Gene Tan	-	-
Vice President	-	-	-
Treasurer	Joseph Kennedy	Rajendra Munoo	Susan Song Lim
Hon Secretary	Stephanie Ng	Lee Cheng Ean	Patrick Pu
Asst Hon Sec/Membership	Patrick Pu	Toh Kim Kee	Sim Chuin Peng
Training & Development	Flora Bay	Tay Sok Cheng	Zarinah Mohamed
Social & Programme	Fang Sin Guek	Kamaludeen Mohd Rafi	Khoo Ai Ling
Business Development	Caroline Ho	Daniel Wee	Mohd Kenil Yusoff

IT & Web	Kannadasan Venkatachalam	Choy Fatt Cheong	Loh Hazel
Publishing	Yit Chin Chuan	Soh Lin Li	Janice Chia
Special Libraries Section	Carol Sim	Joseph Kennedy	Lee Cheng Ean

6.2 A call for AGM members to take up the Vice President's post was made. Mrs. Puspa Yeow proposed Ms. Judy Ng for Vice President and Ms Sylvia Yap seconded proposal.

## 7. Change of Office Bearers

7.1. AGM passed the changes for the following Office Bearers:

President	from Gene Tan	to Lee Cheng Ean
Vice President	from Lee Cheng Ean	to Judy Ng
Hon Secretary	from Soh Lin Li	to Stephanie Ng
Treasurer	from Susan Song-Lim	to Joseph Kennedy
Asst Hon Secretary	from Khoo Ai Ling	to Patrick Pu

7.2. Mrs. Lee Cheng Ean invited the old and newly elected LAS Council members to come on stage so that she could introduce them to AGM members. Mrs. Lee Cheng Ean made a speech and assured AGM members that the new Council will strive to serve the association better.

## 8. Appointment of Internal Audit

8.1 Mrs. Lee Cheng Ean thanked the previous Internal Auditor, Ms. Chia Wai Ying, for doing a good job and informed that there is a need to appoint a new Internal Auditor. Mr. Gene Tan proposed Mr. Darren Siow from National Library Board to take up the position and Mrs. Susan Song-Lim seconded the proposition.

## 9. Any Other Matters

9.1 The results of the voting of the new LAS logo was as below:

No. 1	-	50 votes
No. 2	-	27 votes

Hence Logo no. 1 was selected with Lucida Grande fonts.

9.2 Gene informed that the early bird for IFLA registration had been closed but IFLA HQ had agreed to extend the deadline. Hence if there are any outstanding cases, please approach him so that he could work on it. He updated that as on 18 May 2013, there would be 2,100 delegates who would be attending the Conference. He also expressed that any members who would like to sign up as volunteers could also approach him. Mr. Choy requested the IFLA team to include Polytechnic libraries as part of the visits for IFLA delegates. Gene would look into this with the IFLA team.

**Mr. Gene Tan**

## 10. Closing of AGM

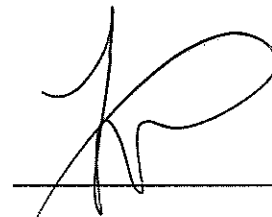
10.1 Mr. Yit Chin Chuan, emcee of the LAS AGM, closed the meeting and invited members to help themselves with the buffet lunch provided.

10.2 The meeting adjourned at 11.10am.



Recorded by Ms Soh Lin Li

Hon Secretary



Vetted by Mr. Gene Tan

President