

## **UBS Library Services Pte Ltd**

We are looking for a cataloguer and appreciate if you would help to post this advert in the LAS journal or inform fellow members of the LAS.

### Responsibilities :

Cataloguing of library materials of all formats

### Requirements :

Post graduate studies in library or information science. Knowledge in AACR2, LCSH, MARC21, DDC, LC. Familiar with SILAS and OCLC preferred. Experience in library management with good administrative and supervisory skills. Takes pride in producing quality work and maintaining good customer relationship. Mature and independent. Full-time or Part-time.

Submit application via email to [hr@ubspress.com](mailto:hr@ubspress.com). Applications treated in confidence. Remunerations commensurate with qualifications and experience.

Best Regards

Justin Kok

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