

09 Jul 2009

## **NTU Art & Heritage Museum - Assistant Curator**

Nanyang Technological University (NTU) Museum seeks an energetic and creative assistant curator to develop and manage exhibitions for the NTU Museum.

### **Roles and Responsibilities:**

- Report to the Head of Museum and work closely with NTU staff in a team environment to develop exhibitions and related programmes
- Contribute towards the planning of the Museum's collection, displays and educational programmes, which entails research, conceptualizing storylines, selecting artefacts and producing exhibition text
- Organise temporary exhibitions and produces publications in alignment with the Museum's mission
- Identify potential opportunities for donation, gift or bequest
- Undertake library and archives research
- Research and handle provenance issues
- Catalogue and photo-document recent donations and bequests
- Conduct guided tours of the Museum's exhibitions when required.

### **Requirements:**

- Candidates should have an M.A. Degree in Fine Art, Art History/Theory/Criticism or other related studies such as cultural resource management, museum studies, journalism, mass communication.
- Knowledge of the Singapore art scene is an added advantage
- Experience in curatorship or arts administration including outreach and donor relations
- Ability to apply technologies to enable access and outreach
- Excellent oral and written communications skills
- Language ability in English, an additional Asian language is an advantage.

## **Application procedures**

Interested applicants should send in a completed application form (obtainable from [website](#), their curriculum vitae and a brief letter of introduction by email to the Head of Museum, NTU Art and Heritage Museum [museum@ntu.edu.sg](mailto:museum@ntu.edu.sg). The closing date for applications is 3rd August 2009. All applications will be acknowledged. However, only short listed candidates will be informed of appointments for interviews.