

07-Jul-09

## NTU Libraries

### **Assistant Director / Senior Assistant Director Scholarly Communications Unit / Subject Library**

NTU Libraries is seeking an exceptional library professional with a strong interest in scholarly communications and research publishing to become the inaugural Scholarly Communications Librarian for NTU Libraries. The successful candidate for this new position will help establish a Scholarly Communication Unit which reports directly to the University Librarian. The SCU is tasked with ensuring that NTU researchers are able to maximize the impact of their publishing and have that impact reflected globally.

The Scholarly Communications Librarian will have a strong external focus and will be required to liaise with relevant units and individuals across the university and beyond. They will also be required to work closely with staff in relevant Library Divisions such as the Library Technology Division, the Instructional Services Division and with the Science and Business libraries.

The successful candidate will also provide services as a subject librarian and will be involved in collection development, instruction, reference services and management of electronic resources in a specified subject discipline.

#### **Requirements:**

- M.Sc. degree in Library and Information Science (or an equivalent qualification) with a sound undergraduate degree
- At least 5 years experience in an academic library setting (direct experience as a researcher will be highly regarded)
- Strong undergraduate degree in a discipline relevant to NTU teaching and research
- Knowledge of and strong interest in the scholarly communications environment
- Ability to work on multiple assignments independently, as well as to work with a small team
- Outstanding communication , organizational & analytical skills
- Leadership potential

Salary will be commensurate with qualifications and experience.

Suitably qualified candidates are invited to apply by using the prescribed [Application Form \(Administrative and Support positions\)](#)

Electronic submission of application is encouraged and can be forwarded to:  
[isabellatrah@ntu.edu.sg](mailto:isabellatrah@ntu.edu.sg)

**Applications close Monday 20<sup>th</sup> July 2009**

Note: Only shortlisted candidates will be notified