



The National Institute of Education is seeking an innovative, highly motivated and forward-thinking librarian to become part of its team. Candidate must be able to work independently and collaboratively in a challenging environment.

Electronic Resources/Serials Librarian (LIBRIS)

The National Institute of Education is seeking an innovative, highly motivated and forward-thinking librarian to become part of its team. Candidate must be able to work independently and collaboratively in a challenging environment.

Requirements

A good University degree and a recognised postgraduate qualification in Library and/or Information Science with minimum 3 years of serials and electronic resources management or acquisitions experience, preferably in an Academic library environment.

Responsibilities

The Electronic Resources/Serials Librarian will manage the print and electronic subscriptions. The job scope includes:

- Coordinating and negotiating the purchase and licensing of all print and electronic subscriptions
- Evaluating, implementing and managing electronic resource management applications and systems
- Collecting and analysing usage statistics and creating reports needed for decision-making
- Working with the academic faculty and reference staff on the analysis and collection development of print and electronic resources
- Working with vendors and reference staff on access control and maintenance of Electronic Journal and Resource linking management tools
- Participating in users' instructional and education programmes
- Providing reference and research services on scheduled evening and weekend rotations

Interested applicants, please forward your detailed resume and NIE prescribed Job Application Form (obtainable from NIE website) by **9 December 2008** to:

Head
Human Resource Department
National Institute of Education
1 Nanyang Walk
Singapore 637616
Website: <http://www.nie.edu.sg>

We regret that only shortlisted candidates will be notified.