

City University of Hong Kong aspires to become a leading global university, excelling in research and professional education. The University is committed to nurturing and developing students' talent and creating applicable knowledge in order to support social and economic advancement. Within the next five years, the University will employ another 200 scholars in various disciplines including science, engineering, business, social sciences, humanities, law, creative media, energy, environment, and biomedical & veterinary sciences.

The Library of the University is seeking knowledgeable and energetic personnel to provide a wide range of specialized subject-based professional services to support the research, teaching and learning activities of the University community in a dynamic academic environment.

Applications are invited for the following positions. The appointees will guide the development of the to-be-built Business Subject Village so that services and resources (both print and electronic) provided in the Village will meet the specific needs of the subject user groups.

(1) Assistant Librarian (Subject Specialist - Business) [Ref. B/780/09]

Duties : Provide research and teaching support for faculty and learning support for students such as citation searches, research seminars, current awareness alert services. The appointee is required to assist the architectural design of the Subject Village, plan functions and organize activities.

Requirements : A PhD in any Business disciplines. Those without a PhD qualification should possess a post-graduate qualification in business (MPhil, MSc, MBA) plus five years' related research experience.

(2) Assistant Librarian (Subject Manager - Business) [Ref. B/781/09]

Duties : Develop, manage and evaluate the Library collection. The appointee is expected to engage in a variety of services, including providing business information and reference services, planning orientation and user education activities, compiling subject guides and pathfinders, liaising with faculty and institutions, organizing academic exchange and outreach functions, devising promotional displays, providing current awareness services, and participating in committee work. The appointee is also required to provide training to supporting staff to help transform their skills from function-based to subject-based.

Requirements : A good honours degree in Business or Economics plus a recognized post-graduate professional qualification in Librarianship or Information Science (MLS or equivalent). A MBA degree will be an advantage. At least eight years' experience in a senior librarian position is required.

Salary and Conditions of Service

Salary offered will be highly competitive and commensurate with the candidate's qualifications and experience, up to a maximum of US\$7,077 per month (12 months' salary per annum with exchange rate of US\$1 @ HK\$7.8). Appointment will be made on a fixed-term gratuity-bearing contract of 2-3 years. Fringe benefits include annual leave, medical and dental schemes and housing benefits where applicable.

Information and Application

City University of Hong Kong is one of the eight tertiary institutions funded by the Government of the Hong Kong Special Administrative Region. Additional information and application form are available at <http://www.cityu.edu.hk> or from the Human Resources Office, City University of Hong Kong, Tat Chee Avenue, Kowloon, Hong Kong [Fax : (852) 2788 1154 or (852) 2788 9334 /email : hrojob@cityu.edu.hk]. Further information can be obtained from Ms. Sheena SHUM of Library at email : sheena.shum@cityu.edu.hk. The closing date is 17 May 2009. Please quote the reference of the post in the application and on the envelope.

The University reserves the right to consider late applications and nominations, and not to fill the positions. Personal data provided by applicants will be used for recruitment and other employment-related purposes.