Minutes of the LAS Annual General Meeting  
Held on 15 May 2010 (Saturday) at 10.00am at the Concorde Hotel Singapore.

Members Present:

**Life Members:**

1. Beh Yolanda 46. Kwan Ai-Ming Fiona  
2. Chan Thye Seng Daniel 47. Lee Cheng Ean  
3. Coomaraswamy Shanty 48. Lee Wei Wei  
4. Goh Beng Neo Mary 49. Leo Joon Meng  
5. Ho Soo Miang Dexterine 50. Lim Choon Lan Phoebe  
6. Ko Yun Chin 51. Lim Eng Kiat Kenneth  
7. Lau Siew Kheng 52. Lim Kim Cheng Lynette  
8. Lee-Chia Meow Hui 53. Lim Peng Han  
9. Lim Bee Lum 54. Lim Siew Chin Susan  
10. Manijeh Namazie 55. Loh Hui Hong  
11. Ngian Lek Choh 56. Lye Siew Kuan Patrick  
12. Ong Hong Kiat 57. Mohd Kamil Yusoff  
13. Ong Wooi Cheen Esther 58. Munoo Rajendra  
15. Quah Swee Lan 60. Nambiar Vimala  
16. Raghavan Ambika 61. Ng Yen Ping Stephanie  
17. Rasu Ramachandran 62. Ong Pang Hui  
18. See-Toh Shirley 63. Poh Swee Lian  
19. Siti Hanifah Mustapah 64. Pu Fang Chiong Patrick  
20. Tan Mary 65. Ramakrishnan Ramaravikumar  
22. Yeo Isabel 67. Seng Sheh Lee Ruby  
23. Yeo Pin Pin 68. Sharpah Zahra Aljunied  

**Professional Members:**

24. Baharudin Nordin 70. Sim Chuiin Peng  
25. Chia Ka-Yin Janice 71. Soeratman Fauziah  
26. Chia Wei Fun 72. Soh Lin Li  
27. Chow Wun Han 73. Tan Catherine  
28. Choy Fatt Cheong 74. Tan Chiang Wei  
29. Chua Chiew Yong 75. Tan Hwee Yong Gene  
30. Davidson Scott 76. Tan Kia Mui, Florence  
31. Dhaliwal Balbindar 77. Tan Sin Guek  
32. Dwor-Frecaut Gary 78. Tint Hla Hla Htoo  
33. Er Lai Kuan 79. Trahn Isabella Doris  
34. Foo Yan Chuin 80. Turner Saralee Katherine  
35. Gee Miaw Miin 81. Wan Ho Wah  
36. Ho Mui Huay 82. Wang Lina  
37. Idris Rashid Khan Surattee 83. Wong Choy Ming  
38. Ilangovan Malarvele 84. Wong Oi May  
39. Kamaludeen Mohamed Rafi 85. Yeoh Seok Kwan  
40. Kennedy Joseph 86. Yeow Puspa  
41. Khoo Ai Ling 87. Yin Yee Ying Yvonne  
42. Khoo Soo Guan Christopher 88. Yil Chin Chuan  
43. Kim-Chew Ah Too 89. Zaleha Othman  
44. Koh Hwee Keng
**Associate Members:**

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<tr>
<th>No.</th>
<th>Name</th>
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<tr>
<td>90</td>
<td>Au-Yong Yiling, Alvina</td>
</tr>
<tr>
<td>91</td>
<td>Fauziah Binti Ma'arof</td>
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<td>92</td>
<td>Foo Yew Lee</td>
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<td>93</td>
<td>Goh May</td>
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<td>94</td>
<td>How Ing In Rebecca</td>
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<td>95</td>
<td>James Cecilia</td>
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<td>96</td>
<td>Lim May Ling</td>
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<td>97</td>
<td>Low Yoke Kam</td>
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<td>98</td>
<td>Ng Pui San</td>
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<td>Ser Giok Eng</td>
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<td>101</td>
<td>Tan Juat Wah</td>
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<td>102</td>
<td>Tan Swee Geok Pauline</td>
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<td>103</td>
<td>Winoto Grace</td>
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<td>104</td>
<td>Wong Cecilia</td>
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<td>105</td>
<td>Yeo Puay Hoon</td>
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<td>106</td>
<td>Yuen Foon Yee Caroline</td>
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**Institutional Members:**

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<th>No.</th>
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<tr>
<td>107</td>
<td>Awang Rosidah</td>
</tr>
<tr>
<td>108</td>
<td>John K Johnson</td>
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<td>109</td>
<td>Fawziah Abdul Rahaman</td>
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<td>110</td>
<td>Goh Cindy</td>
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<td>111</td>
<td>Norimah</td>
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<td>112</td>
<td>Sim Soek Cheng Carol</td>
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<td>113</td>
<td>Suporn Arnwong</td>
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<td>114</td>
<td>Hazel Loh</td>
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<tr>
<td>115</td>
<td>Rica Lim</td>
</tr>
</tbody>
</table>
1. President’s Address

1.1 Puspa thanked members for making time to attend the AGM. She commented that the response to the AGM in a non-election year has been very encouraging with over 140 members registering. Puspa made a special announcement for the LAS Awards Panel and called upon members to nominate librarians with 5 years or less in the profession the next time nominations were sought for the LAS Outstanding Newcomer. She added that the LAS-YBP Award for Collection Development / Technical Services would be offered once again and encouraged librarians who were interested to perform research to increase their professional knowledge to apply for this $2,500 grant sponsored by YBP.

1.2 Puspa also announced that Ms Siti Hanifah has published a book Perjalanan Pustakawan, that is “Journey of a librarian” and the book would be on sale at lunchtime.

1.3 She commended the Council members and the many helpers/ volunteers for their commitment and also thanked the chief librarians and fellow members for their strong support. Puspa gave special thanks to the libraries who have hosted the library visits and to NLB and the chief librarians who have extended invitations to their talks and seminars to LAS members. She also thanked the past Presidents Choy, Sylvia and Immediate Past President Ngian for their advice, guidance and leadership.

1.4 She concluded the address with a slideshow highlighting some of the LAS activities and events held in the past year.

2 Minutes of the Last AGM held on 25th March 2009

2.1 The following amendments were requested:

- Para 6.4.1 – to delete the sentence “Mr Choy asked if the office bearer could be an associate member.”
- Para 7 – to reword heading to “Proposal for amendment to the Constitution and By-Laws for Sections”
- Para 7.2.1 – to reword “All Chairs of Section” to “All Chairs of Sections”
- Para 7.2.2 – to correct typo error “Ms Koo Ai Ling” to “Ms Khoo Ai Ling”
- Para 7.2.4 – to rephrase as “The above proposed amendments to the Constitution and to the By-Laws for Sections were accepted and approved at the AGM.”
- Para 8.4 – to correct typo error “Charlotte Gill” to “Charlotte Gill”.

2.2 The minutes of AGM 2009 were passed with the above amendments. It was proposed by Mr Choy Fatt Cheong and seconded by Mr Joe Kennedy.

3 Matters arising from the previous minutes of AGM

3.1 With regards to para 4.1.1 which was to review the LAS journal copyright statement, Puspa updated that this has been addressed by Pin Pin, the Publications Chair.

3.2 Mr Choy Fatt Cheong clarified that the suggestion in para 4.1.3 to post names of members on the LAS website was to make it convenient for members to know other LAS members. Puspa replied that the proposed Online Community would be able to address this and requested Gene to provide an update on the Online Community later.
3.3 With regards to para 5.9 on suggestion to advertise names of members with incomplete particulars, Puspa reported that the Membership Committee had updated the membership database and found that only 3 life members had no contact particulars. Membership Chair would liaise with other members on getting their contacts.

**Action by:** Membership Chair

3.4 Ms Mary Tan referred to para 5.6 and queried on how the funds would be utilized to maximum gains. Puspa replied that this would be discussed in the Treasurer’s report.

3.5 Mr Choy suggested to have either an Action By column in the minutes or a separate document for Matters Arising. Puspa thanked Mr Choy for the suggestion.

**Action by:** Hon Secretary

### 4 Annual Report 2009

4.1 The meeting went through the Annual Report 2009 and members’ comments were sought.

4.2 Puspa highlighted that on page 37, Loh Hui Hong should be from TP and not NYP.

4.3 Ms Wan Lye Tim highlighted that on page 4, Professor Tommy Koh’s surname has been misspelt as Loh.

4.4 Mr Idris Rashid commented that the PDS Board and the PDS Working Committee should no longer be considered as ad hoc committees. He also suggested that the Online Community working group be set up as an adhoc committee.

**Action by:** Council

4.5 Two typo errors were highlighted which is para on Appointment of Internal Auditor on page 22 --- Mohamed Kamil Yusof should be Mohamed Kamil Yusoff. The date 18 July 2010 should be 18 July 2009.

4.6 The LAS Council has appointed Mohd Kamil Yusoff from Nanyang Polytechnic as Internal Auditor, with support from members through email / mail correspondence. The appointment was proposed by Ms Wong Choy Ming and seconded by Mr Gene Tan. In compliance to LAS Constitution article XI, AGM members were asked to confirm the appointment of Mohd Kamil Yusoff as Internal Auditor from June 2009 to May 2011. AGM passed the appointment for internal auditor as proposed.

4.7 The annual report was accepted with the above amendments. It was proposed by Mr Mustafa Bin Mahadi and seconded by Ms Chia Wei Fun.

### 5 Treasurer’s Report

5.1 Mr Yit Chin Chuan presented the accounts statement report for 2009. Please refer to Appendix C of the LAS Annual Report 2009.

5.2 He informed the meeting that the audited financial statements was prepared by KH Goh & Associates, a certified public accountants company.

5.3 Yit presented the balance sheet as at 31 December 2009 which was found on page 4 of the financial statements. He highlighted the Development fund of $88,771.00 under Accumulated Funds, and appealed to members for information on when the fund was created and for what purpose. Mr Choy Fatt Cheong responded that the Development Fund would be for the acquisition of a building for LAS but this notion was dropped when
construction and land costs went up over the years. Yit replied that this "Development Fund" was a logical fund and had no relations to the LAS Development Fund Bank Account that Mr Choy was referring to as the amounts did not tally. On page 15 of the appendix, the definition of Development Fund did not include mention of a building and highlighted that the fund has been static over the years –

“Development fund relates to fund set aside for: (i) provision of awards for contributions to the profession, (ii) the sponsorship for professional development of LAS members, and (iii) the development of the LAS Secretariat. “

He would investigate this further and report to the Council.

**Action by:** Treasurer

5.4 Ms Manijeh Namazie queried on what Council has done for the development of the LAS Secretariat as mentioned in the Development Fund. Yit replied that previously LAS had set up an office when we rented a space at Geylang East Community Library but the office rental has since been terminated due to cost.

5.5 In response to Mr Idris Rashid’s query on the current account status, Yit explained that prior to the current Council appointment, LAS had 2 current accounts and 2 fixed deposit accounts – 2 current accounts (General and LAS Development Fund) and 1 fixed deposit account with DBS and 1 fixed deposit account with HSBC. As current accounts did not generate interest and LAS had to pay the banks $30 to $50 for each account and each time a bank account auditing was required, Council decided to consolidate the accounts into 1 current account and 1 fixed deposit account with DBS. As DBS allows splitting of the fixed deposits with different term maturity, LAS has 2 fixed deposits with different maturity dates within 1 fixed deposit account.

5.6 Idris commented on whether LAS should also consider other forms of investment to grow the funds – e.g. government bonds. Yit suggested the formation of a team of investment savvy LAS members to study the various investment options and submit a proposal to the Council. Mr Joe Kennedy indicated his interest in participation in this team.

**Action by:** Council

5.7 Referring to Income breakdown on page 15, Ms Manijeh Namazie queried on why the membership fee collection for 2009 has dropped. Yit explained that the accounts were from Jan to Dec 2009 and did not include membership renewal fees received after Dec 2009. Ms Soh Lin Li added that there were now more individual members than institutional members, which could contribute to the drop in income from membership fees. Idris suggested to find out why institutional membership has fallen as this has significant impact on the association.

**Action by:** Membership Chair

5.8 Yit presented the expenditure breakdown and highlighted that the big ticket items were for the annual dinner and programmes. Under programmes, the item $10,219.00 was payment for the event organiser for the 2009 LAS Seminar and Product Fair. Yit acknowledged that this amount was in excess of the $10,000.00 authorisation limit for the Council, and apologised on behalf of the Council to members for over-stepping the $10,000.00 limit as specified in the Constitution. He added that the purchase was conducted via a quotation exercise and the lowest quote was selected.

5.9 With reference to Yit’s slide on the major cost items reported in Financial Statement for Year 2009, Ms Namazie queried on why there were separate expenditure items for the seminar – cabling for LAS Seminar and Event Setup for LAS Seminar. Yit replied that there were 2 vendors, one to handle the cabling for internet access and network as the event setup company did not deal with IT works.
5.10 The audited accounts were accepted as proposed by Ms Dhaliwal Balbindar and seconded by Ms Siti Hanifah Mustapah.

6. Online Payment System

6.1 Mr Kamaludeen Mohamed Rafi conducted a powerpoint demonstration on the LAS Membership online payment system. He stated that members would be given the link for online membership renewal payment in an email and payment could be made online with PayPal credits or via credit card. LAS would absorb the PayPal administration fee of 3.4% plus 50 cents per transaction. There were no other setup or monthly fees. The benefits of online membership fee payment would be faster renewal and improved process in managing cash/cheque collection.

6.2 In response to Mr Mustafa Mahadi’s query, Rafi stated that the online payment could be applied to payment of training fees or to other areas requiring payment to LAS.

6.3 Ms Lee Cheng Ean queried on the backend processes and Rafi explained that the monies paid via PayPal would stay with PayPal until the transfer of the monies to the bank. The plan was for the Treasurer to do a fund transfer to the bank within a week. PayPal would also charge $1 if the fund transfer was less than $200.

6.4 Yit proposed to the AGM to approve the use of the Secured Online Payment as a mode of payment to LAS. This was seconded by Rafi. AGM passed the proposal as presented.

7. LAS Training collaboration with WDA

7.1 Ms Isabella Trahn presented on the proposal for competency-based training for para-professionals and the training collaboration with the Workforce Development Agency (WDA).

7.2 She thanked the team of LAS members who had come forward to help develop and conduct the courses. These members had to attend the Advanced Certificate for Training and Assessment (ACTA) conducted by WDA. The courses to be developed would cover competency standards in reference, circulation services, acquisitions & serials, collection maintenance and bibliographic control. She added that the courses would be held at Toa Payoh Library and with a duration of 2 or 3 consecutive days. Isabella also presented the gross and net costs for an individual course and for a full certificate.

7.3 Ms Ngian Lek Choh commented that the ACTA trainers could also train in other areas. For NLB, there was a demand for more cataloguers and she invited members to come forward to develop courses and conduct training in this area.

7.4 Mr Joe Kennedy queried on whether LAS would receive any revenue from this. In response, Isabella explained that with the subsidy from WDA, LAS would not make a loss but would instead generate a modest income stream.

8. LAS Conference

8.1 Mr Gene Tan thanked the members from the different committees who helped to organise the Libraries for Tomorrow event. He informed AGM that the planned IFLA satellite seminar in August 2010 had been cancelled due to the shifting of IFLA conference from Brisbane.
8.2 Gene shared that Council planned to have a major conference event every year and this could be organised by either LAS or NLB, with support from LAS. For 2010, there would be an NLB conference on 11-12 October and LAS and IFLA are supporting organisations, in terms of publicity. He presented a slide showing the conference theme as "When nations remember: an international conference on memory". Gene announced that there would be a special rate for LAS members and this rate would be below $200. There would also be up-close and personal sessions with the international speakers. Members were encouraged to look out for the forthcoming announcements on the conference.

8.3 He also announced that for next year, there were plans for an international conference in October 2011 and a seminar in March / April 2011 which would focus on sharing of local library practices.

8.4 With reference to an earlier query on the progress of the Online Community project, Gene shared that he was the Chair of the committee for this project and that there were 3 LAS members appointed to manage different aspects of the project. He informed that Ms Soh Lin Li was the project manager while Nurhazman Abdul Aziz from NTU was coordinating for the Business Librarians group and Vivien Tan from NLB for the Arts Librarian group. He added that the infrastructure for the online community portal was going through tender preparation stage and requirements were expected to be compiled by June 2010. He informed that the requirements specifications could be posted on the website for comments.

9. Proposal for amendments to the LAS Constitution

9.1 Puspa went through the amendments to the LAS Constitution. She encouraged members participation and comments and sought AGM’s concurrence for the proposed amendments. She stated that for those amendments which were to correct typo errors, the AGM would not be discussing them in detail.

9.2 Idris queried on the rationale for proposed category of Senior membership and commented that if it was a form of senior citizenship benefit, then a discounted membership fee for members could be given instead of adding a new category. He stated that Retiree membership should be for those who have retired from the workforce rather than for those who have reached the statutory retirement age.

9.3 Ms Isabel Yeo commented that for Life members like herself, as a senior citizenship benefit, it would be more meaningful to give discounts in other areas.

9.4 Puspa explained that the intention was not to offer senior citizenship discount but to include the definition for "Retiree membership" as this was mentioned under the Subscriptions but not under Membership in the constitution. She added that the term “Senior” was suggested to replace the “Retiree” in consideration that members could still continue working past the official retirement age. For ease of membership administration, the statutory retirement age criteria could be used in the definition of Retiree / Senior membership.

9.5 Idris commented that members who continue to work past the statutory retirement age should continue to pay the full membership rate. He suggested that a discounted membership rate for seniors could be decided by Council and need not be included in the Constitution.

9.6 Ms Esther Ong commented that there were not many librarians in Singapore and we should try to retain the librarians in the Association even after they have stopped working, for whatever reasons. She proposed that a category for non-working professionals be included and to offer a low membership fee to entice them to join the LAS.
9.7 Ms Khoo Ai Ling raised a query on whether the reduced rate would be offered to associate members as well. Mr Choy commented that as the LAS was a professional body, the additional category should apply to professional membership only. Joe added that retirement should be the same as “not working” and should not be linked to age.

9.8 The following 3 options were put to vote by AGM:-
1) Retiree membership shall be open to persons who are/were engaged in library & information services work and who are aged 62 years and above.
2) Retiree membership shall be open to persons no longer working/
3) Professional membership (non-working) shall be open to Professional members who are no longer working.

AGM voted and accepted Option (3) above.

9.9 Proposed amendments to Article V on Membership were as given in table below.

<table>
<thead>
<tr>
<th>Rule No.</th>
<th>Existing Rule / Constitution</th>
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<th>Proposed Revisions to Rule / constitution</th>
<th>Explanation and Reason(s) for Amendments</th>
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<tbody>
<tr>
<td>Article V: Membership</td>
<td>1) Categories of membership There shall be two categories of membership: a) Personal membership ii) Associate membership shall be open to: (a) persons with recognized para-professional diplomas/ certificated in library and information science or equivalent qualifications; (b) persons engaged in library and information services but do not hold professional degrees / post-graduate diplomas in library and information studies instudents who are not engaged in full-time employment; (c) full-time students of library and information science courses</td>
<td>No change</td>
<td>1) Categories of membership There shall be two categories of membership: a) Personal membership ii) Associate membership shall be open to: (a) persons with recognized para-professional diplomas/ certificates in library and information science or equivalent qualifications; (b) persons engaged in library and information services but do not hold professional degrees / post-graduate diplomas in library and information studies; (c) full-time students of library and information science courses</td>
<td>Corrected typo error “certificated” and removed phrase “instudents who are not engaged in full-time employment”. This phrase was erroneously left in 2009 document but is not found in approved 2007 constitutional amendments.</td>
</tr>
<tr>
<td>Article V: Membership</td>
<td>Insert new point (v) v) Professional membership (non-working) shall be open to Professional members who are no longer working.</td>
<td></td>
<td></td>
<td>This is to correct earlier omission in Constitution. The Retiree membership category was included in Article VI: Subscriptions but not mentioned in Article V: Membership. Rename to Professional (non-working) membership as retirees may continue to work.</td>
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<tr>
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<td>Article V : Membership</td>
<td>2) Registration of Members b) A receipt will be issued to each member on joining the Association and on renewal of membership. Voting slips shall be used to identify members eligible to vote at the Annual/Extraordinary General Meeting.</td>
<td>No change</td>
<td>3) Registration of Members b) A receipt will be issued to each member on joining the Association and on renewal of membership. Voting slips shall be used to identify members eligible to vote at the Annual/Extraordinary General Meeting.</td>
<td>Correct typo error.</td>
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<tr>
<td>Article V : Membership</td>
<td>4) Nomination and Election Only professional, honorary life members and professionally qualified representatives of local institutional members currently residing in the country shall be entitled to nominate candidates for election and vote on all issues at the Annual General Meeting/ Extraordinary General Meeting.</td>
<td>No change</td>
<td>4) Nomination and Election Only professional, honorary life members and professionally qualified representatives of local institutional members currently residing in the country shall be entitled to nominate candidates for election and vote on all issues at the Annual General Meeting/ Extraordinary General Meeting.</td>
<td>Correct typo error.</td>
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9.10 Following AGM decision in above para, the “Retiree” category under Article VI : Subscriptions (see table below) would be changed to “Professional (non-working)".

9.11 With reference to proposed amendment to para 3 (c) of Article VI, Prof Christopher Khoo suggested to replace “secured online payment systems” with “designated online payment systems”. AGM accepted the amendment and also to para 5 as proposed.

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### Article VI: Subscriptions

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<td>3.</td>
<td>Annual subscriptions shall be due on 1st January each year and expires on the 31st December.</td>
<td>No change</td>
<td>3. Annual subscriptions shall be due on 1st January each year and expires on the 31st December.</td>
<td>Corrected typo error for membership. Change is to facilitate use of online facilities for collect payment of subscriptions.</td>
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<td></td>
<td>b) Notwithstanding, members who join the Association for the first time between 1 June and 31 October of the same year shall pay only 50% of the subscription fee for the particular category applicable to the member. New members who join between 1 November and 31 December shall pay full subscription fee for membership up to 31 December of the following year. This concession is not valid for subscription renewal or lapsed membership application.</td>
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<td></td>
<td>c) Payment may be made in cash, cheque, through bank order or GIRO.</td>
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<td>5.</td>
<td>If any member shall fail to pay his subscription by the 30th April each year, he shall be deemed to have ceased to be a member.</td>
<td>No change</td>
<td>5. If any member shall fail to pay his subscription by the 31st May each year, he shall be deemed to have ceased to be a member.</td>
<td>Change made to tie in with AGM shift from March to May.</td>
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9.12 AGM also passed the amendment to para 10 of Article VII: Council as proposed – see table below.

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<tr>
<td>10.</td>
<td>The Council has the power to authorize the expenditure of a sum not exceeding $1,000 per month from the Association's funds for the Association's ordinary expenses. Where necessary, Council may authorise not more than $10,000 for special expenditures to be itemized in the Treasurer's / Auditors report.</td>
<td>No change</td>
<td>10. The Council has the power to authorize the expenditure of a sum not exceeding $1,000 per month from the Association's funds for the Association's ordinary expenses. Where necessary, Council may authorize not more than $20,000 for special expenditures to be itemized in the Treasurer's / Auditors report. For expenditure items above $10,000 but below $20,000 Council is to conduct a call for quotation exercise in order to obtain the best value.</td>
<td>The reason for this is that conference and seminar expenses would need more than $10,000.</td>
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9.13 Idris commented that the proposed revision to para 5 of Article VIII: Duties of office-bearers was not necessary as this is an administrative issue. AGM agreed to drop the proposed revision to insert -- "He shall transfer sums of credit from the Secured Online Payment System to the stipulated bank account when it has reached the value whereby no further fees would be incurred by the Association for doing so." Hence there was no change to para 5 of Article VIII: Duties of office-bearers.
9.14 AGM passed the amendment for Article XI: Auditors as shown in table below:

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</thead>
<tbody>
<tr>
<td>Article XI: Auditors</td>
<td>A person not being a member of the Council will be appointed as the Hon Internal Auditor at each Annual General Meeting. The Hon Internal Auditor will hold office for a two-year term and may not be re-appointed for a consecutive term. The final account should be audited by a firm of accountants appointed at the Annual General Meeting. He will be required to audit each year’s account not later than 31 March and present a report on them to the Annual General Meeting. He may be required by the President to audit the Association’s accounts for any period within their tenure of office at any date and make a report to the Council.</td>
<td>No change</td>
<td>A person not being a member of the Council will be appointed as the Hon Internal Auditor at the Annual General Meetings. The Hon Internal Auditor will hold office for a two-year term and may not be re-appointed for a consecutive term. The final account should be audited by a firm of accountants appointed at the Annual General Meeting. He will be required to audit each year’s account not later than 31 March and present a report on them to the Annual General Meeting. He may be required by the President to audit the Association’s accounts for any period within their tenure of office at any date and make a report to the Council.</td>
<td>Change is to correct contradiction in para as the Hon Internal Auditor’s term of office is 2 years – hence appointment at each AGM is not necessary.</td>
</tr>
</tbody>
</table>

9.15 AGM passed the proposed amendment to Article XVI: Liaison with the Persatuan Perpustakaan Malaysia (PPM) as shown in table below.

9.16 In response to Puspa’s query on whether the Joint Liaison Council should be retained, Mr Choy suggested to keep the Article to reflect the history of the LAS cross-border relations and in view of possible future collaborations. Idris added that besides making the proposed amendment, Council should make effort to maintain contacts with the PPM. Puspa explained that there were plans to initiate a meeting or a library visit to Malaysia.

<table>
<thead>
<tr>
<th>Rule No.</th>
<th>Existing Rule / Constitution</th>
<th>Re-numbered Rule</th>
<th>Proposed Revisions to Rule/constitution</th>
<th>Explanation and Reason(s) for Amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article XVI: Liaison with the Persatuan Perpustakaan Malaysia</td>
<td>2. This Joint Liaison Council shall hold at least one meeting a year.</td>
<td>2. This Joint Liaison Council shall hold a meeting as and when required.</td>
<td>Change done to reflect reality.</td>
<td></td>
</tr>
</tbody>
</table>


10.1 6 of the 15 Practicing Professional Certificate recipients were present to receive the certificate from Puspa. They were:-

- Ms Ho Mui Huay
- Ms Koh Hwee Keng
- Mr Seah Eng Kiat
- Ms Seng Sheh Lee, Ruby
- Ms Isabella Trahn
- Ms Wong Choy Ming
11. **Closing of AGM**

11.1 Ms Susan Song-Lim, emcee for the AGM, informed members on the sale of the book “Journey of a Librarian” written by Siti Hanifah Mustafah and encouraged members to talk to the author.

The meeting adjourned at 12.45pm.

[Signature]
Recorded by Ms Wong Choy Ming
Hon Secretary

[Signature]
Voted by Ms Puspa Yeow
President