Minutes of the LAS Annual General Meeting
Held on 21 Mar 09 (Saturday) at 10.00am at the Hotel Rendezvous, Singapore.

Members Present:

Life Members
1. Ambika Raghavan
2. Daniel Chan Tuye Seng
3. Esther Ong
4. Ho Soon Liang, Dexterine
5. Judy Teo
6. Koh Thong Ngee
7. Lee Meow Hui
8. Lim Kim Char
9. Loh Mee Lan
10. Mary Tan
11. Ngian Lek Choh
12. Quah Swee Lan
13. R. Ramachandran
14. Shanty Coomaraswamy
15. Siti Hanifah Mustapha
16. Yeo Pin Pin
17. Yeo Puay Chay, Dora

Professional Members
18. Annalachumi Sinnatamby
19. Azzah Sidek
20. Baharudin Nordin
21. Ballbindar Kaur Dholiwal
22. Chan Chew Ee
23. Charlotte Gill
24. Cheong Mei Sheung, Mercedes
25. Chew Weng Leong
26. Chia Wei Fun
27. Chow Wun Han
28. Choy Fatt Cheong
29. Clara Yap
30. Du Juan
31. Er Lai Kuan
32. Fauziah Soeratman
33. Fiona Kwan Ai-Ming
34. Foo Yan Chuin
35. Gan Kim Hong
36. Gan Yong Chuen
37. Gee Miaw Miin
38. Gene Tan Hwee Yong
39. Glenn Heng
40. Goh Su Nee
41. Hew Yik Suan
42. Isabella Trahn
43. Joseph Kennedy
44. Joy Wheeler
45. Kan Sok Cheng
46. Kho Su Yian
47. Khoo Ai Ling
48. Ko Yun Chin
49. Koh Hwee Kong
50. Kong Leng Foong
51. Kris Lim Siew Choo
52. Lee Ah Kow @ Lee Ching Seng
53. Lee Chee Beng, Edmund
54. Lee Cheng Ean
55. Lee Wei Wei
56. Lek Li Keng
57. Lim Chiew Aun
58. Lim Choon Lan Phoebe
59. Lim Eng Kiat, Kenneth
60. Lim Kim Cheng, Lynette
61. Lin Yung Mei
62. Michael C. Mukunthan
63. Mohd Kamil Yusoff
64. Mustafa Bin Mahadi
65. Ng Yen Ping Stephanie
66. Ong Pang Hui
67. Poh Swee Lian
68. Pu Fang Chiong, Patrick
69. Puspa Yeow
70. Raihimi Moad
71. Rokiah Mentol
72. Saralee Turner
73. Scott Davidson
74. Seow Hwee Ling
75. Sim Chun Peng
76. Soh Lin Li
77. Suporn Armwong
78. Susan Lim Siew Chin
79. Susanna Sim
80. Tan Chiang Woe
81. Tan Han Yong
82. Tan Lay Tin
83. Tan Shaw Tyl
84 Tan, Catherine
85 Tay Chiew Boon
86 Tey Lin Lin
87 Tham Wai Fong
88 Vivien Tan
89 Wan Ho Wah
90 Wang Lina
91 Winny Lam
92 Wong Choy Ming
93 Wong Kit Man
94 Wong Kok Ling
95 Wong Oi May
96 Yit Chin Chuan
97 Zarinah Mohamed
98 Fang Sin Guisk

Associate Members
99 Abdul Majeed
100 Annette Chew Mei Ling
101 Cecilia James
102 Cecilia Wong
103 Dianne Ng Say Hui
104 Fauziah Bte Md’arof
105 Foo Yew Lee
106 Jason Tan
107 Lillian Phang
108 Lim May Ling
109 Liu Yupeng, Alex
110 Loh Hui Hong
111 Low Yoke Kam
112 May Goh-Ong Ai Mei
113 Rebecca How
114 Ser Giok Eng
115 Tan Poh Lay
116 Tham Jing Wen
117 Winoto, Grace
118 Yang Soh Bee
119 Yuen Foon Yee, Caroline

Institutional Members
120 Aviya Tan
121 Carol Sim
122 Caroline Pang
123 Khaw Cheng Cheng
124 Leow Kok Meng
125 Vincent Ong
1. **President's Address**

1.1 Ms Ngian Lek Choh, President of LAS extended a warm welcome to members for attending the AGM. She gave a short report of the work done by the Council for the last 2 years.

1.2 In the President's address, Ngian highlighted the LAS activities for the last two years. These included the LAS talks and workshops, social programmes and career fairs.

1.3 She highlighted the LAS conference in May 08, and the Istana Reception, hosted by President, to give recognition to the library professionals. The Career Fair at NTU organized to promote the library profession attracted about 1500 participants. About 20 LAS members professional assisted in manning the booth. Ngian thanked NUS and NTU for coordinating the LAS booth in the two career fairs.

1.4 LAS also organized courses and talks and those organized by the National Library Board were also extended to LAS members. LAS Council worked with WDA to establish 5 competency standards.

1.5 LAS sent regular broadcasts of LAS activities including job openings to members and posted them on LAS website.

1.6 Ngian highlighted other major milestones including the launch and implementation of the Professional Development Scheme (PDS) and formation of the PDS Board. Application for the Practising Professional status would be opened every quarter. To date, 45 members had successfully attained the Practising Professional status.

1.7 LAS Special Libraries Section launched the Law Librarians Community (LLC) on 11 Dec 08. It is an online platform that connects librarians, allowing them to interact, share experiences and resources, and collaborate on areas of common interest. The Arts Librarians Community was another community that would be formed. The Information Literacy Group has expressed interest too. Ngian encouraged members to come forward to form communities of interests, to enhance professionalism at a more specific level through the tools offered on the platform.

2 **Minutes of the Last AGM held on 29 Mar 08**

2.1 The following amendments were made:

- Page 35, Para 4.5 – error in surname for member, should be “Mary Tan” and not “Mary Goih”
- Page 29, Para 4 – spelling error for “Julia Ng”, should be spelt as “Judy Ng”
- Page 35, Para 5.1 – spelling error for “renal”, should be spelt as “rental”
- Page 35, Para 4.5 – error in paragraph numbering, Para 4.5 should be numbered as 4.4.

2.2 The minutes of AGM 2008 were passed with the above amendment. It was proposed by Mrs Wong Chiew Aun and seconded by Ms Yeo Pin Pin.

2.3 Ngian informed members that the minutes of AGM would be posted onto the LAS website so that members could access them prior to the next AGM.
3 Matters arising from the previous minutes of AGM

The respective work groups had taken action on the matters arising from the previous minutes of the AGM and there was no outstanding matters arising.

4 Annual Report 2008

4.1 The meeting went through the Annual Report 2008 and members’ comments were sought.

4.1.1 Mr Choy requested that the Publication Committee review the copyright statement in the LAS journal and to allow authors to choose their own depository. The proposal is to get writers to give LAS the right to preserve the article. Ngian requested the new Publication Committee Chair to discuss with Mr Choy on the ideas and make a proposal to Council.

4.1.2 Mr Choy commented that the PDS Committee has worked hard for the association and thanked them for their effort. He commented on the positive increase in the LAS membership and congratulated Council for its effort.

4.1.3 Mr Choy raised the issue of members, who had paid up the membership fee, and yet not included in the membership listing. He proposed to have the names of members (no other details) to be posted on the LAS website. The intent was to confirm that they are LAS members. Ngian shared that Council has discussed on how to overcome the challenges in updating and maintaining a current and accurate listing of the member’s details. Joe highlighted that the online Community platform could be one option for LAS members to gain access to view members’ details. Ngian said that this would be taken to the new Council for discussion and consideration.

4.1.4 Ngian thanked members for their continuous support.

4.1.5 There being no other amendments, the annual report was accepted as proposed by Mr Mustafa Bin Mahadi and seconded by Ms Esther Ong.

5 Treasurer’s Report and Supplementary Account for January to March 2009

5.1 Ms Tey Lin Lin presented the Treasurer’s Report 2008 and the Supplementary Accounts from 1 January to 24 Mar 2008.

5.2 She informed the meeting that the financial statements had been prepared in accordance with Singapore Financial Reporting Standards (FRS). She highlighted the changes in format by adopting the amended standards mandatory for annual financial periods. Please refer to Appendix 3 of the 2008 Annual Report, para 2.

5.3 She explained reasons for the downpayment and prepayment in 2008. According to the auditor, these are very different and should be separated. Please refer to Appendix 3 of the 2008 Annual Report, para 4, page 15.
5.4 Ms Tey highlighted that most income came from the Conference sponsorship and membership fee. The interest income from the fixed deposit was lower than 2007 due to the drop in interest rates. Please refer to Appendix 3 of the 2008 Annual Report, para 8, page 16.

5.5 The high expenditure items were mainly the training expenses on conference and programmes. Training expenses were for transport, renting of space and etc. The expenditure for programmes included expenditure for the Istana Reception. Please refer to Appendix 3 of the 2008 Annual Report, para 9, page 17.

5.6 She explained that for 2008, due to our high income, we had to expense off income tax of $7579. For this coming year, Council has agreed that the auditor would be paid to do the tax return for LAS. It would be best to leave it to the professional auditor in handling tax return submission. Ngian commented that there were surplus in our account and requested Council to think of how to utilize the funds for maximum gains. She said that Council had discussed about using the funds for investment, however, we were glad that we did not put them into investment. Council would need external assistance to make decisions and better manage the funds.

5.7 Mr Baharudin Nordin noticed the discrepancies in the amount, for income and expenditure, reported in the Supplementary Accounts from 1 January to 24 Mar 2008 as compared to the Auditor’s Report. Ms Ngian explained that the Treasurer’s Report 2008 and the Supplementary Accounts from 1 Jan to 24 Mar 2008 were the most accurate. She said that in future, Council would not include financial reports in reports on committees to reduce such discrepancies.

5.8 Ms Siti Hanifah Mustapha queried the general expenses and expenses on the LAS bulletin and Journal. She asked if the bulletin and journal were sent to members as she did not receive them. It was clarified at the meeting that the bulletin was no longer printed and the electronic bulletin is posted on the LAS website. Ms Kho Su Yian, Chair of Publication Committee, highlighted that due to incomplete particulars of some of the members, the Committee was not able to send out the journals to some members.

5.9 Ms Esther Ong suggested that the Hon Secretary help to advertise those names of members that have incomplete particulars so that other members could help to check and provide the updates. Council would discuss and look into this issue.

5.10 Ms Tey presented the breakdown of the expenses incurred for the LAS Conference in May 2008.

<table>
<thead>
<tr>
<th>Breakdown of the Expenses incurred for the LAS Conference in May 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference site (use of Vanda Room, Delivering of conference materials platform &amp; PVC backdrops)</td>
</tr>
<tr>
<td>Caterer (Tea/coffee setting of tables, etc)</td>
</tr>
<tr>
<td>Printing, Stationeries, Tokens</td>
</tr>
<tr>
<td>Flowers &amp; Plaques</td>
</tr>
</tbody>
</table>

5.11 Ngian highlighted that the feedback on the LAS Conference was very good. She thanked Singapore Polytechnic for offering the venue at a low cost.
Ms Esther Ong suggested that cost for tokens for speakers to be reflected separately. Ngian said that the cost of token presented to each speaker was $50.

The audited accounts were accepted as proposed by Ms Siti Hanifah Mustapha and seconded by Ms Kho Su Yian.

6. Proposal for amendment to the LAS Constitution

6.1 Ngian informed all that the proposal for the change in Constitution was raised at last AGM and given in principal agreement to proceed to formalize the proposal at this AGM. Ngian went through the amendments to the LAS Constitution, asked members for input and comment, and sought AGM’s concurrence for the proposed amendments.

6.2 She highlighted that after being active for 7 years, the Special Libraries Section suggested some amendments to update the constitution.

6.3 Ms Sara commented that amendments to the constitution are important and suggested that the meeting approve each section.

6.4 AGM discussed and approved the following amendments with some comments.

6.4.1 Article VII: Council
There was no objection to the proposed changes. Mr Choy asked if the office bearer could be an associate member. Ngian replied that an associate member could be a member of the Committee but not an office bearer. Mr Choy suggested that this be stated explicitly. Ngian clarified that office bearers refer to 4 office bearers, and this is reflected in the existing constitution, and the clause is not being changed.

6.4.2 Article IX: General Meetings
Mr Yit Chin Chuan highlighted that changes to any constitution must be done only when there is a quorum. Ngian thanked Mr Yit for the information and confirmed that the quorum of 50 members is met.

Ms Yeo Pin Pin asked if there would be any implication if AGM is moved to May, and whether the constitution specified a period. Ngian said that the constitution did not specify a month for AGM, and it follows the AGM cycle. However, the annual report would still cover the January to December period.

6.4.3 Article XI: Auditors
Ms Esther Ong highlighted that the constitution should state 31 Mar instead of 30 Mar.

6.4.4 Members gave their inputs for the amendments made. The following are the revised paragraphs following the inputs received at AGM.

<table>
<thead>
<tr>
<th>CONSTITUTION</th>
<th>Revised paragraph</th>
<th>Reason(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article VII: Council</td>
<td>2. Only professional staff members may stand for election to the Council.</td>
<td>This is to allow more members to participate in Council.</td>
</tr>
</tbody>
</table>
All office-bearers shall be Singapore citizens.

Article IX: General Meetings
2. An Annual General Meeting shall be held not later than the last day of March each year.

An Annual General Meeting shall be held not later than the last day of May each year.

This is to provide more time for the Hon Treasurer and Auditors to complete their accounts.

Article XI: Auditors
Two persons not being members of the Council will be appointed as Hon Internal Auditor and Hon External Auditor at each Annual General Meeting. The Hon Internal Auditor will hold office for a two-year term only and may not be re-elected. The final account should be audited by a firm of accountants appointed at the Annual General Meeting. They will be required to audit each year’s account not later than 28th February and present a report on them to the Annual General Meeting. They may be required by the President to audit the Association’s accounts for any period within their tenure of office at any date and make a report to the Council.

A person not being a member of the Council will be appointed as the Hon Internal Auditor at each Annual General Meeting. The Hon internal Auditor will hold office for a two-year term and may not be re-appointed for a consecutive term. The final account should be audited by a firm of accountants appointed at the Annual General Meeting. He will be required to audit each year’s account not later than 31 March and present a report on them to the Annual General Meeting. He may be required by the President to audit the Association’s accounts for any period within their tenure of office at any date and make a report to the Council.

An external Auditor need not be appointed as LAS now pays an external Auditor to audit our accounts for the past few years. The Hon internal Auditor is still required. The change in date for completion of audit is to align with the timing of the AGM in Article IX above. For convenience, I have used ‘he’ instead of ‘he or she’.

6.4.5 The above proposed amendments to the LAS Constitution were accepted and approved at AGM.

7. Proposal for amendment to the By-Laws For Sections
7.1 The AGM approved the following amendments with some comments.
7.2 Article VII: Council
7.2.1 There were comments on using the term “any elected chair of a Section”. AGM voted and agreed to replace the term “any elected Chair of a Section” to “All Chairs of Section”.
7.2.2 AGM decided at AGM that the Chair of the Special Libraries Section (SLS) shall be a Council Member. Ms Koo Ai Ling proposed that “The Chair shall meet the criterion of Council membership”. This was accepted by the AGM.
7.2.3 The following are the revised paragraphs following the inputs received at the AGM.

<table>
<thead>
<tr>
<th>CONSTITUTION</th>
<th>Existing Clause</th>
<th>Revised Clause</th>
<th>Reason(s)</th>
</tr>
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</table>

7.3 Proposal for amendment to the By-Laws For Sections
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**Article VII: Council**

1. The Council shall be the governing and executive body of the Association and shall consist of the following members who shall assume office at the Annual General Meeting:
   - A President
   - Immediate Past President
   - A Vice-President
   - An Hon. Secretary
   - An Assistant Hon. Secretary
   - An Hon. Treasurer
   - Five Ordinary Council Members

   a. The Council shall have the power to co-opt up to 3 additional members.
   b. The post of the Immediate Past President shall be left vacant if the President of the preceding Council is re-elected to office.

**BY-LAWS FOR SECTIONS**

<table>
<thead>
<tr>
<th>Existing Clause</th>
<th>Revised Clause</th>
<th>Reason(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Name</strong></td>
<td>The name of the Section shall be determined by the Council of the Association.</td>
<td>No Change</td>
</tr>
<tr>
<td><strong>2. Functions</strong></td>
<td>The objectives of the Section shall be defined by the Council after consultation with the Section and may be changed from time to time after consultation with the Section.</td>
<td>No Change</td>
</tr>
<tr>
<td><strong>3. Membership</strong></td>
<td>Any personal / institutional member of the Association may become a member of the Section upon his notifying in writing to the Hon. Secretary of the Association and also that of the Section of his desire to do so.</td>
<td>Remove clause</td>
</tr>
</tbody>
</table>

| **4. Committee** | The Committee of the Section shall be the executive body of the Section so | Remove clause | Seeking more clarity with the addition of “The Committee of the Section shall consist of the following members.” |

| **4. Committee** | The Committee of the Section shall be the executive body of the Section so | No Change | No Change |
for as internal matters of the Section are concerned, but shall not, other than by recommendation to the Council take any action which affects the general conduct of the Association or the external relations of the Association.

- A Chairman
- Immediate Past Chairman
- An Hon Secretary
- Three Committee members

b. The Committee shall have the power to co-opt up to three additional members. The President and Hon Secretary of the Association shall be ex-officio members on the Committee.

c. The elections of the Committee shall be by the members of the Section and shall be executed in the same manner and at the same time as the election of the Council of the Association. The Honorary Secretary of the Section shall be the returning officer.

d. The post of the Immediate Past Chairman shall be left vacant if the Chairman of the preceding Section Committee is re-elected to office.

e. All honorary, life, professional, associate or representatives of local institutional members shall be entitled to nominate and vote for candidates for membership on the Section Committee

f. All honorary, life, professional, associate or representatives of local institutional members shall be entitled to stand for elections of the Section Committee.

d. Members of the Committee shall hold office for two years. All office-bearers and Committee members shall be eligible for re-election.

g. Members of the Committee shall hold office for two years. All office-bearers and Committee members shall be eligible for re-election.

h. In the event of a vacancy in the office of Chairman or Secretary, the remaining Committee members shall appoint a Chairman or Honorary Secretary and report the appointment to the Council.

i. The Committee itself may fill any vacancy other than Chairman or Secretary.

j. An advisor for the Section may be

k. The Committee itself may fill any vacancy other than Chairman or Secretary.

l. An advisor for the Section may be
<table>
<thead>
<tr>
<th>Section</th>
<th>Original Text</th>
<th>Revised Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>A member of the Committee shall not continue to hold office if he ceases to be a member of the Section, or is absent from the meetings of the Committee for three consecutive meetings.</td>
<td>Provide clarity to the current clause to reflect that a member of the Committee shall not continue to hold office if he ceases to be a member of the Section, or if he is absent from the meetings of the Committee for three consecutive meetings.</td>
</tr>
<tr>
<td>6</td>
<td>a. Meetings of the Committee shall be called by the Chairman.</td>
<td>Reduce the required number of physical meetings from four to three since much work can be performed through e-mail and other forms of communication.</td>
</tr>
<tr>
<td>7</td>
<td>The retiring Hon Secretary shall transmit the files to his successor or to the Hon Secretary of the Association. Files no longer in active use shall be preserved, and may be transmitted to the Hon Secretary of the Association to keep archives.</td>
<td>No change</td>
</tr>
<tr>
<td>8</td>
<td>a. Financial procedures shall be</td>
<td>No change</td>
</tr>
</tbody>
</table>
maintained in accordance with the regulations prescribed in Article VIII (5).

b. Any committee planning for substantial expenditure shall apply to Council for financial assistance. The applications should be accompanied by a budget proposal.

c. Request for travelling and similar expenses shall be approved by the Council. All accounts for expenditure approved by the Council for payment shall be submitted to the Hon. Treasurer for payment except where a special grant has been made, and in such cases, the expenditure shall be accounted for to the Hon. Treasurer.

9. Annual Report

The Committee shall submit an annual report on the activities of the Section to the Council at the end of each year for inclusion in the annual report of the Association.

No change

No change

7.2.4 The above proposed amendments to the By-Law in Sections were accepted and approved at AGM.


8.1 Ngian informed the meeting of the nominations received. There were no nominations for 3 Council positions. She highlighted that the post of a Council Member by nominees could not be present at the AGM and appointed a proxy to represent them. The proxy for Mr Kamaluddeen Mohamed Rafi was Mr Wan Ho Wan. There was no objection to the proxy acceptance of the nomination.

8.2 The following Council Members were nominated before the AGM and were elected as they were uncontested.

<table>
<thead>
<tr>
<th>Post</th>
<th>Nominee</th>
<th>Organization</th>
<th>Nominated by</th>
<th>Seconded by</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Puspa Yeow</td>
<td>Temasek Polytechnic</td>
<td>Esther Ong</td>
<td>Mustafa Mohadi</td>
</tr>
<tr>
<td>Vice President</td>
<td>Gene Tan Hwee Yong</td>
<td>National Library Board</td>
<td>Ngian Lei Choo</td>
<td>Judy Teo Peck Lim</td>
</tr>
<tr>
<td>Honorary Secretary</td>
<td>Wong Choy Ming</td>
<td>Temasek Polytechnic</td>
<td>Esther Ong</td>
<td>Puspa Yeow</td>
</tr>
<tr>
<td>Asst Honorary Secretary</td>
<td>Soh Lin Li</td>
<td>National Library Board</td>
<td>Judy Teo Peck Lim</td>
<td>Gene Tan Hwee Yong</td>
</tr>
</tbody>
</table>
| Council Member 1 (Chair, Business Development) | Catherine Tan | Nanyang Technological University | Choy Pek Cheong | Isabella Tan
| Council Member 2 (Chair, Website) | Kamaluddeen Mohamed Ref. | Singapore Polytechnic | Wan Ho Wah | Kenneth Lim
| Council Member 3 (Chair, Programmes & | Sim Chun Peng | National University of Singapore | Tan Lay Tin | Kho Su Tian


8.3 The following nominations were accepted for the various posts for Council 2009/2011.

<table>
<thead>
<tr>
<th>Post</th>
<th>Nominee</th>
<th>Organization</th>
<th>Nominated by</th>
<th>Seconded by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorary Treasurer</td>
<td>Ye Chin Chuan</td>
<td>National Library Board</td>
<td>Gee Minaw Mirn</td>
<td>Ambika</td>
</tr>
<tr>
<td>Council Member 5 (Chair, Publication Committee)</td>
<td>Yeo Pin Pin</td>
<td>Singapore Management University</td>
<td>Lee Meow Hui</td>
<td>Esther Ong</td>
</tr>
<tr>
<td>Council Member 6 (Chair, Training &amp; Development)</td>
<td>Isabella Teo</td>
<td>Nanyang Technological University</td>
<td>Choy Fatt Cheong</td>
<td>Catherine Tan</td>
</tr>
</tbody>
</table>

8.4 The nominees for the Special Libraries Section were nominated before the AGM and were returned uncontested.

<table>
<thead>
<tr>
<th>Post</th>
<th>Nominee</th>
<th>Organization</th>
<th>Nominated by</th>
<th>Seconded by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairman</td>
<td>Susan Song-Lim</td>
<td>Monetary Authority of Singapore</td>
<td>Joseph Kennedy</td>
<td>Tan Wah Enn</td>
</tr>
<tr>
<td>Honorary Secretary</td>
<td>Kwock-Yan Chin</td>
<td>CJ Koh Law Library</td>
<td>Joseph Kennedy</td>
<td>Zaieha Oltuman</td>
</tr>
<tr>
<td>Committee Member 1</td>
<td>Charlotte Gill</td>
<td>SMU Li Ka Shing Library</td>
<td>Joseph Kennedy</td>
<td>Rajendra Munoo</td>
</tr>
<tr>
<td>Committee Member 2</td>
<td>Sim Seok Cheng, Carol</td>
<td>Nanyang Academy of Fine Arts</td>
<td>Joseph Kennedy</td>
<td>Joy Wheeler</td>
</tr>
<tr>
<td>Committee Member 3</td>
<td>Tay Chiew Boon</td>
<td>National Library Board</td>
<td>Sim Seok Cheng, Carol</td>
<td>Joseph Kennedy</td>
</tr>
</tbody>
</table>

9. Online LAS Librarians Community

9.1 Mr Joseph Kennedy informed the AGM that the online Law librarians community was launched on 11 Dec 2006. He gave an overview of the project, highlighting that NLB approached LAS over 2 years ago and raised the idea of a "community of knowledge" for librarians. LAS Special Libraries Section worked with the NLB development team for the development of these online communities.

9.2 The purpose of the online community is to share information across institutions, network with others with similar professional interests, and strengthen the library community with more effective communication.

9.3 Joe did a quick demo of the online Law Librarians Community (LLC) and its website (www.librarians.sg), highlighted the various components of LLC including members directory, job listing, announcements, event calendar, wiki for resource sharing member profiles and communities to register for different groupings, and links to
other online resources. Members could also view the Library Directory page for events and activities, and sign up for them.

9.4 In particular, the Law Librarians Community included discussion forums, shared files, and lists of publications. Joe showed the LAS Law librarians Community usage statistics and indicated that the number of logins and page views were encouraging.

9.5 He highlighted the positive outcomes of the LLC including increased LAS visibility and potentially higher LAS membership, and encouraged librarians to form other communities of interests, to enhance professionalism through the tools offered on the platform.

9.6 He shared that the following online Communities are being considered: LAS, LAS Council, Arts Librarians, and Instructional Librarians.

9.7 He asked members to email to him, Ms Du Juan or support@librarians.sg, for any other suggested communities.

10. LAS Awards Panel Scholarship update

10.1 Mr Joseph Kennedy informed AGM that the LAS awards Panel was set up in 2005 to enhance the benefits to members, recognize outstanding service to the profession and promote professional growth. The LAS Awards Panel had also completed the LAS Awards Manual 2009 for easy reference by panel members.

10.2 Joe highlighted the type of Awards, namely, sponsorships to attend and grow through attendance at overseas conference, grants for research, recognition awards for past service and scholarships to attend library school.

10.3 In addition, the LAS Awards Panel proposed a S$4,000 scholarship award to one individual on an annual basis, to be given to students for NTU or overseas Masters programmes. There would be no bond, however commitment to LAS through active participation would be expected. The LAS Awards Panel would outline the requirements for applicants. Any feedback could be given to the LAS Awards Panel.

10.4 The current 6 awards are:
1. LAS Lifetime Contribution Award
2. LAS Professional Service Award
3. LAS Outstanding Librarian Award
4. LAS Overseas Library Conference Sponsorship
5. LAS - YBP Grant for Collection Development / Technical Services
6. LAS Library School Scholarship

11. Any Other Business

Ngian informed the meeting that Emerald Database had proposed to give LAS access to library journals and alerts on the top 20 journal articles viewed to LAS members. LAS would be signing up for a year and in exchange, Emerald Database would be given exhibition space during LAS events to promote their products and services.
12. Closing of AGM

Ms Ngian thanked the Council for their contribution and good work done during the 2 year term and she thanked members for their support in the LAS activities, and time for attending the Annual General Meeting.

The meeting adjourned at 1:00pm.

Recorded by Ms Kris Lim Siew Choo
Hon Secretary

Vetted by Ms Ngian Lek Choh
President