

**Minutes of the LAS Annual General Meeting
Held on 21 Mar 09 (Saturday) at 10.00am at the Hotel Rendezvous
Singapore.**

Members Present:

Life Members

- 1 Ambika Raghavan
- 2 Daniel Chan Thye Seng
- 3 Esther Ong
- 4 Ho Soon Liang, Dexterine
- 5 Judy Teo
- 6 Koh Thong Ngee
- 7 Lee Meow Hui
- 8 Lim Kim Char
- 9 Loh Mee Lan
- 10 Mary Tan
- 11 Ngian Lek Choh
- 12 Quah Swee Lan
- 13 R. Ramachandran
- 14 Shanty Coomaraswamy
- 15 Siti Hanifah Mustapha
- 16 Yeo Pin Pin
- 17 Yeo Puay Chay, Dora

Professional Members

- 18 Annalachumi Sinnatamby
- 19 Azizah Sidek
- 20 Baharudin Nordin
- 21 Balbindar Kaur Dhaliwal
- 22 Chan Chew Ee
- 23 Charlotte Gill
- 24 Cheong Mei Sheung Mercedes
- 25 Chew Weng Leong
- 26 Chia Wei Fun
- 27 Chow Wun Han
- 28 Choy Fatt Cheong
- 29 Clara Yap
- 30 Du Juan
- 31 Er Lai Kuan
- 32 Fauziah Soeratman
- 33 Fiona Kwan Ai-Ming
- 34 Foo Yan Chuin
- 35 Gan Kim Hong
- 36 Gan Yong Chuen
- 37 Gee Miaw Miin
- 38 Gene Tan Hwee Yong
- 39 Glenn Heng
- 40 Goh Su Nee

- 41 Hew Yik Suan
- 42 Isabella Trahn
- 43 Joseph Kennedy
- 44 Joy Wheeler
- 45 Kan Sok Cheng
- 46 Kho Su Yian
- 47 Khoo Ai Ling
- 48 Ko Yun Chin
- 49 Koh Hwee Keng
- 50 Kong Leng Foong
- 51 Kris Lim Siew Choo
- 52 Lee Ah Kaw @ Lee Ching Seng
- 53 Lee Chee Beng, Edmund
- 54 Lee Cheng Ean
- 55 Lee Wei Wei
- 56 Lek Li Keng
- 57 Lim Chiew Aun
- 58 Lim Choon Lan Phoebe
- 59 Lim Eng Kiat, Kenneth
- 60 Lim Kim Cheng, Lynette
- 61 Lin Yung Mei
- 62 Michael C. Mukunthan
- 63 Mohd Kamil Yusoff
- 64 Mustafa Bin Mahadi
- 65 Ng Yen Ping Stephanie
- 66 Ong Pang Hui
- 67 Poh Swee Lian
- 68 Pu Fang Chiong, Patrick
- 69 Puspa Yeow
- 70 Rashmi M Lad
- 71 Rokiah Mentol
- 72 Saralee Turner
- 73 Scott Davidson
- 74 Seow Hwee Ling
- 75 Sim Chuin Peng
- 76 Soh Lin Li
- 77 Suporn Arnwong
- 78 Susan Lim Siew Chin
- 79 Susanna Sim
- 80 Tan Chiang Wee
- 81 Tan Han Yong
- 82 Tan Lay Tin
- 83 Tan Shaw Tyi

- 84 Tan, Catherine
- 85 Tay Chiew Boon
- 86 Tey Lin Lin
- 87 Tham Wai Fong
- 88 Vivien Tan
- 89 Wan Ho Wah
- 90 Wang Lina
- 91 Winny Lam
- 92 Wong Choy Ming
- 93 Wong Kit Man
- 94 Wong Kok Ling
- 95 Wong Oi May
- 96 Yit Chin Chuan
- 97 Zarinah Mohamed
- 98 Fang Sin Guek

Associate Members

- 99 Abdul Majeed
- 100 Annette Chew Mei Ling
- 101 Cecilia James
- 102 Cecilia Wong
- 103 Dianne Ng Say Hui
- 104 Fauziah Bte Ma'arof
- 105 Foo Yew Lee
- 106 Jason Tan
- 107 Lilian Phang
- 108 Lim May Ling
- 109 Liu Yupeng, Alex
- 110 Loh Hui Hong
- 111 Low Yoke Kam
- 112 May Goh-Ong Ai Moi
- 113 Rebecca How
- 114 Ser Giok Eng
- 115 Tan Poh Lay
- 116 Tham Jing Wen
- 117 Winoto, Grace
- 118 Yang Soh Bee
- 119 Yuen Foon Yee, Caroline

Institutional Members

- 120 Aviya Tan
- 121 Carol Sim
- 122 Caroline Pang
- 123 Khaw Cheng Cheng
- 124 Leow Kok Meng
- 125 Vincent Ong

1. President's Address

- 1.1 Ms Ngian Lek Choh, President of LAS extended a warm welcome to members for attending the AGM. She gave a short report of the work done by the Council for the last 2 years.
- 1.2 In the President's address, Ngian highlighted the LAS activities for the last two years. These included the LAS talks and workshops, social programmes and career fairs.
- 1.3 She highlighted the LAS conference in May 08, and the Istana Reception, hosted by President, to give recognition to the library professionals. The Career Fair at NTU organized to promote the library profession attracted about 1500 participants. About 20 LAS members professional assisted in manning the booth. Ngian thanked NUS and NTU for coordinating the LAS booth in the two career fairs.
- 1.4 LAS also organized courses and talks and those organized by the National Library Board were also extended to LAS members. LAS Council worked with WDA to establish 5 competency standards.
- 1.5 LAS sent regular broadcasts of LAS activities including job openings to members and posted them on LAS website.
- 1.6 Ngian highlighted other major milestones including the launch and implementation of the Professional Development Scheme (PDS) and formation of the PDS Board. Application for the Practising Professional status would be opened every quarter. To date, 45 members had successfully attained the Practising Professional status.
- 1.7 LAS Special Libraries Section launched the Law Librarians Community (LLC) on 11 Dec 08. It is an online platform that connects librarians, allowing them to interact, share experiences and resources, and collaborate on areas of common interest. The Arts Librarians Community was another community that would be formed. The Information Literacy Group has expressed interest too. Ngian encouraged members to come forward to form communities of interests, to enhance professionalism at a more specific level through the tools offered on the platform.

2 Minutes of the Last AGM held on 29 Mar 08

- 2.1 The following amendments were made:
 - Page 35, Para 4.5 – error in surname for member, should be “Mary Tan” and not “Mary Goh”
 - Page 29, Para 4 – spelling error for “July Ng”, should be spelt as “Judy Ng”
 - Page 35, Para 5.1 – spelling error for “renal”, should be spelt as “rental”
 - Page 35, Para 4.5 – error in paragraph numbering, Para 4.5 should be numbered as 4.4.
- 2.2 The minutes of AGM 2008 were passed with the above amendment. It was proposed by Mrs Wong Chiew Aun and seconded by Ms Yeo Pin Pin.
- 2.3 Ngian informed members that the minutes of AGM would be posted onto the LAS website so that members could access them prior to the next AGM.

3 Matters arising from the previous minutes of AGM

The respective work groups had taken action on the matters arising from the previous minutes of the AGM and there was no outstanding matters arising.

4 Annual Report 2008

- 4.1 The meeting went through the Annual Report 2008 and members' comments were sought.
 - 4.1.1 Mr Choy requested that the Publication Committee review the copyright statement in the LAS journal and to allow authors to choose their own depository. The proposal is to get writers to give LAS the right to preserve the article. Ngian requested the new Publication Committee Chair to discuss with Mr Choy on the ideas and make a proposal to Council.
 - 4.1.2 Mr Choy commented that the PDS Committee has worked hard for the association and thanked them for their effort. He commented on the positive increase in the LAS membership and congratulated Council for its effort.
 - 4.1.3 Mr Choy raised the issue of members, who had paid up the membership fee, and yet not included in the membership listing. He proposed to have the names of members (no other details) to be posted on the LAS website. The intent was to confirm that they are LAS members. Ngian shared that Council has discussed on how to overcome the challenges in updating and maintaining a current and accurate listing of the member's details. Joe highlighted that the online Community platform could be one option for LAS members to gain access to view members' details. Ngian said that this would be taken to the new Council for discussion and consideration.
 - 4.1.4 Ngian thanked members for their continuous support.
 - 4.1.5 There being no other amendments, the annual report was accepted as proposed by Mr Mustafa Bin Mahadi and seconded by Ms Esther Ong.

5 Treasurer's Report and Supplementary Account for January to March 2009

- 5.1 Ms Tey Lin Lin presented the Treasurer's Report 2008 and the Supplementary Accounts from 1 January to 24 Mar 2008.
- 5.2 She informed the meeting that the financial statements had been prepared in accordance with Singapore Financial Reporting Standards (FRS). She highlighted the changes in format by adopting the amended standards mandatory for annual financial periods. Please refer to Appendix 3 of the 2008 Annual Report, para 2.
- 5.3 She explained reasons for the downpayment and prepayment in 2008. According to the auditor, these are very different and should be separated. Please refer to Appendix 3 of the 2008 Annual Report, para 4, page 15.

- 5.4 Ms Tey highlighted that most income came from the Conference sponsorship and membership fee. The interest income from the fixed deposit was lower than 2007 due to the drop in interest rates. Please refer to Appendix 3 of the 2008 Annual Report, para 8, page 16.
- 5.5 The high expenditure items were mainly the training expenses on conference and programmes. Training expenses were for transport, renting of space and etc. The expenditure for programmes included expenditure for the Istana Reception. Please refer to Appendix 3 of the 2008 Annual Report, para 9, page 17.
- 5.6 She explained that for 2008, due to our high income, we had to expense off income tax of \$7579. For this coming year, Council has agreed that the auditor would be paid to do the tax return for LAS. It would be best to leave it to the professional auditor in handling tax return submission. Ngian commented that there were surplus in our account and requested Council to think of how to utilize the funds for maximum gains. She said that Council had discussed about using the funds for investment, however, we were glad that we did not put them into investment. Council would need external assistance to make decisions and better manage the funds.
- 5.7 Mr Baharudin Nordin noticed the discrepancies in the amount, for income and expenditure, reported in the Supplementary Accounts from 1 January to 24 Mar 2008 as compared to the Auditor's Report. Ms Ngian explained that the Treasurer's Report 2008 and the Supplementary Accounts from 1 Jan to 24 Mar 2008 were the most accurate. She said that in future, Council would not include financial reports in reports on committees to reduce such discrepancies.
- 5.8 Ms Siti Hanifah Mustapha queried the general expenses and expenses on the LAS bulletin and Journal. She asked if the bulletin and journal were sent to members as she did not receive them. It was clarified at the meeting that the bulletin was no longer printed and the electronic bulletin is posted on the LAS website. Ms Kho Su Yian, Chair of Publication Committee, highlighted that due to incomplete particulars of some of the members, the Committee was not able to send out the journals to some members.
- 5.9 Ms Esther Ong suggested that the Hon Secretary help to advertise those names of members that have incomplete particulars so that other members could help to check and provide the updates. Council would discuss and look into this issue.
- 5.10 Ms Tey presented the breakdown of the expenses incurred for the LAS Conference in May 2008.

Breakdown of the Expenses incurred for the LAS Conference in May 2008	
Conference site (use of Vanda Room, Delivering of conference materials platform & PVC backdrop)	\$2910.40
Caterer (Teas/Lunches, setting of tables, etc)	\$13674.00
Printing, Stationeries, Tokens	\$3600.69
Flowers & Plants	\$267.50

- 5.11 Ngian highlighted that the feedback on the LAS Conference was very good. She thanked Singapore Polytechnic for offering the venue at a low cost.

- 5.12 Ms Esther Ong suggested that cost for tokens for speaker to be reflected separately. Ngian said that the cost of token presented to each speaker was \$50.
- 5.13 The audited accounts were accepted as proposed by Ms Siti Hanifah Mustapha and seconded by Ms Kho Su Yian.

6. Proposal for amendment to the LAS Constitution

6.1 Ngian informed all that the proposal for the change in Constitution was raised at last AGM and given in principal agreement to proceed to formalize the proposal at this AGM. Ngian went through the amendments to the LAS Constitution, asked members for input and comment, and sought AGM's concurrence for the proposed amendments.

6.2 She highlighted that after being active for 7 years, the Special Libraries Section suggested some amendments to update the constitution.

6.3 Ms Sara commented that amendments to the constitution are important and suggested that the meeting approve each section.

6.4 AGM discussed and approved and the following amendments with some comments.

6.4.1 Article VII: Council

There was no objection to the proposed changes. Mr Choy asked if the office bearer could be an associate member. Ngian replied that an associate member could be a member of the Committee but not an office bearer. Mr Choy suggested that this be stated explicitly. Ngian clarified that office bearers refer to 4 office bearers, and this is reflected in the existing constitution, and the clause is not being changed.

6.4.2 Article IX : General Meetings

Mr Yit Chin Chuan highlighted that changes to any constitution must be done only when there is a quorum. Ngian thanked Mr Yit for the information and confirmed that the quorum of 50 members is met.

Ms Yeo Pin Pin asked if there would be any implication if AGM is moved to May, and whether the constitution specified a period. Ngian said that the constitution did not specify a month for AGM, and it follows the AGM cycle. However, the annual report would still cover the January to December period.

6.4.3 Article XI: Auditors

Ms Esther Ong highlighted that the constitution should state 31 Mar instead of 30 Mar.

6.4.4 Members gave their inputs for the amendments made. The following are the revised paragraphs following the inputs received at AGM.

CONSTITUTION		
Existing Constitution	Revised paragraph	Reason(s)
Article VII : Council 2. Only professional/life members may stand for election to the Council.	2. Only professional/life members may stand for election to the Council. All	This is to allow more members to participate in Council.

All office-bearers shall be Singapore citizens.	office-bearers shall be Singapore citizens or Permanent Residents of Singapore.	
Article IX : General Meetings 2. An Annual General Meeting shall be held not later than the last day of March each year.	An Annual General Meeting shall be held not later than the last day of May each year.	This is to provide more time for the Hon Treasurer and Auditors to complete their accounts.
Article XI : Auditors Two persons not being members of the Council will be appointed as Hon Internal Auditor and Hon External Auditor at each Annual General Meeting. The Hon Internal Auditor will hold office for a two-year term only and may not be re-elected. The final account should be audited by a firm of accountants appointed at the Annual General Meeting. They will be required to audit each year's account not later than 28th February and present a report on them to the Annual General Meeting. They may be required by the President to audit the Association's accounts for any period within their tenure of office at any date and make a report to the Council.	A person not being a member of the Council will be appointed as the Hon Internal Auditor at each Annual General Meeting. The Hon Internal Auditor will hold office for a two-year term and may not be re-appointed for a consecutive term. The final account should be audited by a firm of accountants appointed at the Annual General Meeting. He will be required to audit each year's account not later than 31 March and present a report on them to the Annual General Meeting. He may be required by the President to audit the Association's accounts for any period within their tenure of office at any date and make a report to the Council.	An external Auditor need not be appointed as LAS now pays an external Auditor to audit our accounts for the past few years. The Hon Internal Auditor is still required. The change in date for completion of audit is to align with the timing of the AGM in Article IX above. For convenience, I have used "he" instead of "he or she".

6.4.5 The above proposed amendments to the LAS Constitution were accepted and approved at AGM.

7. Proposal for amendment to the By-Laws For Sections

7.1 The AGM approved the following amendments with some comments.

7.2 Article VII: Council

7.2.1 There were comments on using the term "any elected chair of a Section". AGM voted and agreed to replace the term "any elected Chair of a Section" to "All Chairs of Section".

7.2.2 AGM decided at AGM that the Chair of the Special Libraries Section (SLS) shall be a Council Member. Ms Koo Ai Ling proposed that "The Chair shall meet the criterion of Council membership". This was accepted by the AGM.

7.2.3 The following are the revised paragraphs following the inputs received at the at AGM.

CONSTITUTION		
Existing Clause	Revised Clause	Reason(s)

<p>Article VII : Council</p> <p>1. The Council shall be the governing and executive body of the Association and shall consist of the following members who shall assume office at the Annual General Meeting:</p> <ul style="list-style-type: none"> A President Immediate Past President A Vice-President An Hon Secretary An Assistant Hon Secretary An Hon Treasurer Five Ordinary Council Members <p>a. The Council shall have the power to co-opt up to 3 additional members.</p> <p>b. The post of the Immediate Past President shall be left vacant if the President of the preceding Council is re-elected to office</p>	<p>1. The Council shall be the governing and executive body of the Association and shall consist of the following members who shall assume office at the Annual General Meeting:</p> <ul style="list-style-type: none"> A President Immediate Past President A Vice-President An Hon Secretary An Assistant Hon Secretary An Hon Treasurer Five Ordinary Council Members All Chairs of Sections <p>a. The Council shall have the power to co-opt up to 3 additional members.</p> <p>b. The post of the Immediate Past President shall be left vacant if the President of the preceding Council is re-elected to office</p>	<p>It would be useful to formalize the inclusion of the Special Libraries Section Chair or any other future Section Chair in the Council makeup.</p>
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BY-LAWS FOR SECTIONS		
Existing Clause	Revised Clause	Reason(s)
<p>1. Name</p> <p>The name of the Section shall be determined by the Council of the Association.</p>	<p>No Change</p>	<p>No Change</p>
<p>2. Functions</p> <p>The objectives of the Section shall be defined by the Council after consultation with the Section and may be changed from time to time after consultation with the Section.</p>	<p>No Change</p>	<p>No Change</p>
<p>3. Membership</p> <p>a. Applicants for membership of any Section shall be elected by simple majority vote of the Council.</p> <p>b. Any personal / institutional member of the Association may become a member of the Section upon his notifying in writing to the Hon Secretary of the Association and also that of the Section of his desire to do so.</p>	<p>3 Membership</p> <p>a. The membership of any Section is the LAS membership in total with no separate registration into a Section.</p> <p>Remove clause</p>	<p>Remove original clause and replace to reflect that there is no need for separate membership in the Section. Everyone who is a member of LAS is welcome to participate in the activities of the Special Libraries Section or other Section. Administratively, it is unnecessary to keep track of those considering themselves to be a member of a Section.</p> <p>It is felt that membership in the Section is unnecessary.</p>
<p>4. Committee</p> <p>a. The Committee of the Section shall be the executive body of the Section so</p>	<p>4. Committee</p> <p>a. The Committee of the Section shall be the executive body of the Section so</p>	<p>Seeking more clarity with the addition of "The Committee of the Section shall consist of the following members".</p>

<p>far as internal matters of the Section are concerned, but shall not, other than by recommendation to the Council take any action which affects the general conduct of the Association or the external relation of the Association.</p> <ul style="list-style-type: none"> - A Chairman - Immediate Past Chairman - An Hon Secretary - Three Committee members <p>b. The Committee shall have the power to co-opt up to three additional members. The President and Hon Secretary of the Association shall be ex-officio members on the Committee.</p> <p>c. The elections of the Committee shall be by the members of the Section and shall be executed in the same manner and at the same time as the election of the Council of the Association. The Honorary Secretary of the Section shall be the returning officer.</p>	<p>far as internal matters of the Section are concerned, but shall not, other than by recommendation to the Council take any action which affects the general conduct of the Association or the external relation of the Association. The Committee of the Section shall consist of the following members:</p> <ul style="list-style-type: none"> - A Chairman - Immediate Past Chairman - An Hon Secretary - Three Committee Members <p>b. The Committee shall have the power to co-opt up to three additional members.</p> <p>c. The elections of the Committee shall be executed in the same manner and at the same time as the election of the Council of the Association.</p>	<p>Remove the last sentence to remove requirements on the President and Hon Secretary and simplify.</p> <p>Removal of text to reflect that a Section is the entire LAS membership. It is not necessary for the Hon Secretary to be singled out to return. Continuity will occur with the Chair moving to Past Chair position.</p>
	<p>d. The post of the Immediate Past Chairman shall be left vacant if the Chairman of the preceding Section Committee is re-elected to office.</p>	<p>Add a new clause to provide guidance for committee makeup in case of re-election of Section Chair.</p>
	<p>e. All honorary, life, professional, associate or representatives of local institutional members shall be entitled to nominate and vote for candidates for membership on the Section Committee</p>	<p>Add Section to provide election guidelines as to who may nominate and vote for candidates for Section Committee. Allows associate members to be more involved</p>
	<p>f. All honorary, life, professional, associate or representatives of local institutional members shall be entitled to stand for elections of the Section Committee.</p>	<p>Add Section to provide election guidelines as to who may stand for election into the Section Committee. Allows associate members to be involved in leadership roles.</p>
<p>d. Members of the Committee shall hold office for two years. All office-bearers and Committee members shall be eligible for re-election.</p>	<p>g. Members of the Committee shall hold office for two years. All office-bearers and Committee members shall be eligible for re-election.</p>	<p>Re-lettering</p>
<p>e. In the event of a vacancy in the office of Chairman or Secretary, the Committee may appoint an acting Chairman or Secretary, but the vacancy shall be reported forthwith to the Council, who shall take steps to have it filled.</p>	<p>h. In the event of a vacancy in the office of Chairman or Honorary Secretary, the remaining Committee members shall appoint a Chairman or Honorary Secretary and report the appointment to forthwith to the Council.</p>	<p>Simplify process for filling vacancies on Section committee. Allow Section committee to fill vacancies. Re-lettering</p>
<p>f. The Committee itself may fill any vacancy other than Chairman or Secretary.</p>	<p>i. The Committee itself may fill any vacancy other than Chairman or Secretary.</p>	<p>Re-lettering</p>
<p>g. An advisor for the Section may be</p>	<p>j. An advisor for the Section may be</p>	<p>Re-lettering</p>

appointed by Council at the request of the Section's Committee. The advisor's term of office shall coincide with the term of office of the Council.	appointed by Council at the request of the Section's Committee. The advisor's term of office shall coincide with the term of office of the Council.	
h. A member of the Committee may at any time give notice in writing to the Committee of his wish to resign and the acceptance of his resignation by the Committee, but not before, his office shall be vacant.	k. A member of the Committee may at any time give notice in writing to the Committee of his wish to resign.	Simplify language to provide clarity. Re-lettering
i. A member of the Committee shall not continue to hold office if he ceases to be a member of the Section, he is absent from the meetings of the Committee for three consecutive meetings.	l. A member of the Committee shall not continue to hold office if he ceases to be a member of LAS or if he is absent from the meetings of the Committee for three consecutive meetings.	Provide clarity to the current clause to reflect that a member of LAS is referenced instead of Section since it is proposed that no Section membership exists, only Section Committee membership. Re-lettering
5. Duties of office-bearers a. The Chairman shall conduct all Committee meetings and be responsible for the work of the Section. b. The Hon Secretary shall keep records of the Committee and shall be responsible for their correctness. He shall keep minutes of all Committee meetings and circulate these to all Council and Committee members within two weeks after each meeting. He shall conduct the correspondence of the Section.	5. Duties of office-bearers a. The Chairman shall conduct all Committee meetings and be responsible for the work of the Section. b. The Hon Secretary shall keep records of the Committee and shall be responsible for their correctness. He shall keep minutes of all Committee meetings and circulate these to all Council and Committee members within two weeks after each meeting. He shall conduct the correspondence of the Section.	No change
6. Meetings a. Meetings of the Committee shall be called by the Chairman. b. Committee meetings shall be held at least four times a year. At least seven days' notice of such meetings shall be given to Committee members by the Hon Secretary. c. The quorum at all Committee meetings shall be two-thirds of the Committee members.	6. Meetings a. Meetings of the Committee shall be called by the Chairman. b. Committee meetings shall be held at least three times a year. At least seven days' notice of such meetings shall be given to Committee members by the Hon Secretary. No Change	Reduce the required number of physical meetings from four to three since much work can be performed through e-mail and other forms of communication. No change
7. Records The retiring Hon Secretary shall transmit the files to his successor or to the Hon Secretary of the Association. Files no longer in active use shall be preserved, and may be transmitted to the Hon Secretary of the Association to keep archives.	No Change	No change
8. Finance a. Financial procedures shall be	No change	No change

<p>maintained in accordance with the regulations prescribed in Article VIII (5).</p> <p>b. Any committee planning for substantial expenditure shall apply to Council for financial assistance. The applications should be accompanied by a budget proposal.</p> <p>c. Request for travelling and similar expenses shall be approved by the Council. All accounts for expenditure approved by the Council for payment shall be submitted to the Hon Treasurer for payment except where a special grant has been made, and in such case, the expenditure shall be accounted for to the Hon Treasurer.</p>		
<p>9. Annual Report</p> <p>The Committee shall submit an annual report on the activities of the Section to the Council at the end of each year for inclusion in the annual report of the Association.</p>	No Change	No change

7.2.4 The above proposed amendments to the By-Law in Sections were accepted and approved at AGM.

8. Elections of Council and Special Libraries Section 2009/2011

8.1 Ngian informed the meeting of the nominations received. There were no nominations for 3 Council positions. She highlighted that the post of a Council Member by nominees could not be present at the AGM and appointed a proxy to represent them. The proxy for Mr Kamaludeen Mohamed Rafi was Mr Wan Ho Wah. There was no objection to the proxy acceptance of the nomination.

8.2 The following Council Members were nominated before the AGM and were elected as they were uncontested.

Post	Nominee	Organization	Nominated by	Seconded by
President	Puspa Yeow	Temasek Polytechnic	Esther Ong	Mustafa Mahadi
Vice President	Gene Tan Hwee Yong	National Library Board	Ngian Lek Choh	Judy Teo Peck Lin
Honorary Secretary	Wong Choy Ming	Temasek Polytechnic	Esther Ong	Puspa Yeow
Asst Honorary Secretary	Soh Lin Li	National Library Board	Judy Teo Peck Lin	Gene Tan Hwee Yong
Council Member 1 (Chair, Business Development)	Catherine Tan	Nanyang Technological University	Choy Fatt Cheong	Isabella Trahn
Council Member 2 (Chair, Website)	Kamaludeen Mohamed Rafi	Singapore Polytechnic	Wan Ho Wah	Kenneth Lim
Council Member 3 (Chair, Programmes &)	Sim Chuin Peng	National University of Singapore	Tan Lay Tin	Kho Su Yian

Social)				
Council Member 4 (Chair, Special Libraries Section)	Susan Song-Lim (Lim Siew Chin, Susan)	Monetary Authority of Singapore	Joseph Kennedy	Tan Wah Enn

- 8.3 The following nominations were accepted for the various posts for Council 2009/2011.

Post	Nominee	Organization	Nominated by	Seconded by
Honorary Treasurer	Yit Chin Chuan	National Library Board	Gee Miaw Minn	Ambika
Council Member 5 (Chair, Publication Committee)	Yeo Pin Pin	Singapore Management University	Lee Meow Hui	Esther Ong
Council Member 6 (Chair, Training & Development)	Isabella Trahn	Nanyang Technological University	Choy Fatt Cheong	Catherine Tan

- 8.4 The nominees for the Special Libraries Section were nominated before the AGM and were returned uncontested.

Post	Nominee	Organization	Nominated by	Seconded by
Chairman	Susan Song-Lim (Lim Siew Chin, Susan)	Monetary Authority of Singapore	Joseph Kennedy	Tan Wah Enn
Honorary Secretary	Kwok-Foo Yan Chuin	CJ Koh Law Library	Joseph Kennedy	Zaleha Otuman
Committee Member 1	Charlotte Gill	SMU, Li Ka Shing Library	Joseph Kennedy	Rajendra Munoo
Committee Member 2	Sim Seok Cheng, Carol	Nanyang Academy of Fine Arts	Joseph Kennedy	Joy Wheeler
Committee Member 3	Tay Chiew Boon	National Library Board	Sim Seok Cheng, Carol	Joseph Kennedy

9. Online LAS Librarians Community

- 9.1 Mr Joseph Kennedy informed the AGM that the online Law librarians community was launched on 11 Dec 2008. He gave an overview of the project, highlighting that NLB approached LAS over 2 years ago and raised the idea of a "community of knowledge" for librarians. LAS Special Libraries Section worked with the NLB development team for the development of these online communities.
- 9.2 The purpose of the online community is to share information across institutions, network with others with similar professional interests, and strengthen the library community with more effective communication.
- 9.3 Joe did a quick demo of the online Law Librarians Community (LLC) and its website (www.librarians.sg), highlighted the various components of LLC including members directory, job listing, announcements, event calendar, wiki for resource sharing member profiles and communities to register for different groupings, and links to

other online resources. Members could also view the Library Directory page for events and activities, and sign up for them.

- 9.4 In particular, the Law Librarians Community included discussion forums, shared files, and lists of publications. Joe showed the LAS Law librarians Community usage statistics and indicated that the number of logins and page views were encouraging.
- 9.5 He highlighted the positive outcomes of the LLC including increased LAS visibility and potentially higher LAS membership, and encouraged librarians to form other communities of interests, to enhance professionalism through the tools offered on the platform.
- 9.6 He shared that the following online Communities are being considered: LAS, LAS Council, Arts Librarians, and Instructional Librarians.
- 9.7 He asked members to email to him, Ms Du Juan or support@librarians.sg, for any other suggested communities.

10. LAS Awards Panel Scholarship update

- 10.1 Mr Joseph Kennedy informed AGM that the LAS awards Panel was set up in 2006 to enhance the benefits to members, recognize outstanding service to the profession and promote professional growth. The LAS Awards Panel had also completed the LAS Awards Manual 2009 for easy reference by panel members.
- 10.2 Joe highlighted the type of Awards, namely, sponsorships to attend and grow through attendance at overseas conference, grants for research, recognition awards for past service and scholarships to attend library school.
- 10.3 In addition, the LAS Awards Panel proposed a \$4,000 scholarship award to one individual on an annual basis, to be given to students for NTU or overseas Masters programmes. There would be no bond, however commitment to LAS through active participation would be expected. The LAS Awards Panel would outline the requirements for applicants. Any feedback could be given to the LAS Awards Panel.
- 10.4 The current 6 awards are:
 - 1. LAS Lifetime Contribution Award
 - 2. LAS Professional Service Award
 - 3. LAS Outstanding Librarian Award
 - 4. LAS Overseas Library Conference Sponsorship
 - 5. LAS – YBP Grant for Collection Development / Technical Services
 - 6. LAS Library School Scholarship

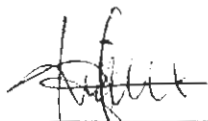
11. Any Other Business

Ngian informed the meeting that Emerald Database had proposed to give LAS access to library journals and alerts on the top 20 journal articles viewed to LAS members. LAS would be signing up for a year and in exchange, Emerald Database would be given exhibition space during LAS events to promote their products and services.

12. Closing of AGM

Ms Ngian thanked the Council for their contribution and good work done during the 2 year term and she thanked members for their support in the LAS activities, and time for attending the Annual General Meeting.

The meeting adjourned at 1.00pm.



Recorded by Ms Kris Lim Siew Choo

Hon Secretary



Vetted by Ms Ngian Lek Choh

President